Please print in blue or black ink. Students must apply for graduation, even if not attending the ceremony. Please complete the entire form and return to your Department Administrative Assistant. The Department Chair will contact the student if any graduation requirements are lacking. If all requirements have been met, the Department Chair will sign form then send it to the Academic Records/Registrars Office for processing. All students must watch their Stark State email for the confirmation email that states that the Academic Records/Registrar's office has received the application. ALL GRADUATION INFORMATION WILL BE THROUGH STARK STATE EMAIL.

<table>
<thead>
<tr>
<th>Term –Please select one</th>
<th>Application Deadline</th>
<th>Ceremony Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Summer</td>
<td>July 1, 2016</td>
<td>There is no ceremony for Summer. Summer completers participate in Fall ceremony.</td>
</tr>
<tr>
<td>☐ Fall</td>
<td>September 23, 2016</td>
<td>January 8, 2017</td>
</tr>
<tr>
<td>☐ Spring</td>
<td>February 10, 2017</td>
<td>May 21, 2017</td>
</tr>
</tbody>
</table>

Graduate Candidate Information

Student ID #

Phone Number

Student Name

The first name and last name on the diploma will appear as it is on file with the Registration Office. Please select one of the following:

☐ Middle Name (provide middle name) ______________________

☐ Middle Initial (provide initial) ______

☐ No middle name or initial

For proper name pronunciation, spell your name as it sounds: ___________________________________________

I intend on attending commencement: ☐ Yes ☐ No

Major (include option if applicable) in which degree is to be received:

Major (include option if applicable) in which second degree is to be received:

Candidate’s Signature _______________________________ Date __________

For Department Use Only:

Approved ☐ Degree Code(s): ___________ Denied ☐ If denied, Reason: __________________________________________

Program Coordinator Signature Approval: ______________________________________________ Date __________

Department Chair Signature: ______________________________________________ Date __________
Graduation Cap and Gown

The bookstore will order your cap and gown. The cap and gown can be picked up at the Grad Fair.

Print Your Name: ________________________________

Are you a member of Phi Theta Kappa?  □ Yes  □ No

□ Male  □ Female

Indicate your height with heels: _______ ft. _______ in.

Weight (choose only one): □ Under 160 lbs.
□ Under 190 lbs.
□ Under 220 lbs.
□ Under 250 lbs.
□ Under 290 lbs.
□ Under 310 lbs.
□ Other: _____________ lbs.

The bookstore sells customized graduation announcements, packages, and diploma frames. Announcements are available in any desired amount. Stark State thank you notes are also available.