

### ASSOCIATE OF APPLIED BUSINESS

# **BUSINESS MANAGEMENT – HEALTH SERVICES MAJOR**

**2024-25 Catalog** Effective Summer 2024

2060



The catalog in force is assigned to students based on the academic year they first applied to the college, and changes only when students change their major or request the change in writing. Refer to Policy No. 3357:15-13-28.

Business, Engineering, and Information Technologies Division

Management and Marketing Department

TECHNICAL Course Number	Course Title	Credits	Pre- and Co-Requisites	Completed Sem./Year
ACC130	Business Law and Ethics	3		
BIO101	Introduction to Anatomy and Physiology^	3	IDS102 or Proficiency	
BIO125	Medical Terminology	3		
BUS121	Business Administration^	3	IDS102 or Proficiency	
HIT230	Health Care Delivery in the U.S.	2		
MAT231	Reimbursement for Health Care Services	3		
MGT121	Principles of Management	3	BUS121 or ENT120	
MGT223	Business Decision Making	4	(ACC133 or ACC128) and MGT121	
MGT224	Human Resource Management	3	MGT121	
MKT121	Principles of Marketing	3	BUS221	
		30		
NON-TECH Course Number	Course Title	Credits	Pre- and Co-Requisites	Completed Sem./Year
SSC101	Student Success Seminar^^	1	Take first semester	
ACC132	Financial Accounting*	4	pre-co-BUS124	
ACC133	Managerial Accounting	4	ACC132	
BUS124	Business Analysis^	3	(MTH022 or MTH023 or proficiency) and (IDS102 or proficiency)	
BUS221	Microeconomics^	3	IDS102 or Proficiency	
BUS222	Macroeconomics^	3	IDS102 or Proficiency	
COM121	Effective Speaking	3	·	
ENG124	College Composition^	3	Co-ENG024 or Co-ENG011 or Proficiency	
ITD122	Computer Applications for Professionals^■	3	ITD100 or Proficiency	
or	or	or	or	
AOT226	Spreadsheet - Microsoft Excel^	3	ITD100 or Proficiency	
MTH118	Quantitative Reasoning^	3		
or	or	or		
MTH124	Statistics Ω	3	Check for prerequisites	
or	or	or		
MTH125	College Algebra Ω	4		
	Select one (1) Arts & Humanities Elective from the list below <sup>1</sup>	3 33-34	Check for prerequisites	
Total				
TOTAL CREDIT HOURS				

<sup>^</sup>Based upon SSC placement score

<sup>^^</sup>To promote student success, this course should be taken in the first semester

<sup>■</sup>Successful completion of ITD102, ITD104, ITD105, and ITD106 may be substituted for ITD122

<sup>\*</sup>Student may elect to take ACC121 Introduction to Accounting prior to taking this course.

 $<sup>\</sup>Omega$  MTH124 or MTH125 should only be taken by students planning to transfer to a four-year institution. 

<sup>1</sup> Arts & Humanities Elective: ENG233, ENG234, ENG235, ENG236, ENG237, ENG240, ENG241, HIS121, HIS122, PHL122

Effective Summer 2024

# **BUSINESS MANAGEMENT - HEALTH SERVICES MAJOR**

2060

### FULL-TIME STUDENT ADVISING NOTES

### Academic Advising

Students should make an appointment to see their advisor before registering for classes each semester. They should have prepared a completed registration form, including courses they wish to take, prior to this meeting.

#### Course Sequence

The semester-by-semester listing below provides the normal scheduling option for full-time associate degree students who plan to finish in two years.

SSC101   Student Success Seminar^^   1   Take first semester	First Semester		Credit Hours	Pre- and Co-requisites
TD1122	SSC101	Student Success Seminar^^	1	Take first semester
or AOT226 BUS124         Spreadsheet - Microsoft Excel^\()         3 Business Analysis^\()         3 Business Lav analysis An	BUS121	Business Administration^	3	IDS102 or Proficiency
or AOT226 BUS124         Spreadsheet - Microsoft Excel^\()         3 Business Analysis^\()         3 Business Lav analysis An	ITD122	Computer Applications for Professionals^■	3	ITD100 or Proficiency
BUS124         Business Analysis^ analysis or proficiency and (IDS102 or proficiency)           ENG124         College Composition^ and College Composition or proficiency         3 Co-ENG024 or Co-ENG011 or Proficiency           BIO125         Medical Terminology         3 and College Algebra	or	or	or	or
ENG124   College Composition				
ENG124       College Composition^       3       Co-ENG024 or Co-ENG011 or Proficiency         BIO125       Medical Terminology       3       16         Second Semester         MTH118       Quantitative Reasoning^       3       Check for prerequisites         or       or       or       or         MTH124       Statistics $\Omega$ 3       Check for prerequisites         or       or       or       or         MTH125       College Algebra $\Omega$ 4       BUS121 or ENT120         MGT121       Principles of Management       3       BUS121 or ENT120         BUS221       Microeconomics^       3       IDS102 or Proficiency         COM121       Effective Speaking       3       pre-co-BUS124         ACC132       Financial Accounting*       4       pre-co-BUS124         MKT121       Principles of Marketing       3       BUS221         BIO101       Introduction to Anatomy and Physiology^       3       IDS102 or Proficiency         ACC133       Managerial Accounting       4       ACC132         HIT230       Health Care Delivery in the U.S.       2       15-16         Fourth Semester       MGT224       Human Resource Management       3 <t< td=""><td>BUS124</td><td>Business Analysis^</td><td>3</td><td></td></t<>	BUS124	Business Analysis^	3	
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Proficiency   BiO125   Medical Terminology   3   16	ENG194	C 11 C ''.' A	2	
BIO125         Medical Terminology         3 16           Second Semester           MTH118         Quantitative Reasoning^         3           or         or           MTH124         Statistics Ω         3         Check for prerequisites           or         or         Or           MTH125         College Algebra Ω         4         MGT121         Principles of Management         3         BUS121 or ENT120           BUS221         Microeconomics^         3         IDS102 or Proficiency           COM121         Effective Speaking         3         BUS124 or Proficiency           ACC132         Financial Accounting*         4         pre-co-BUS124           MKT121         Principles of Marketing         3         BUS221           MKT121         Principles of Marketing         3         BUS221           MKT121         Principles of Marketing         3         BUS22 or Proficiency           ACC133         Managerial Accounting         4         ACC132	ENG124	College Composition	3	
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MTH118         Quantitative Reasoning^         3           or         or         or           MTH124         Statistics Ω         3         Check for prerequisites           or         or         or           MTH125         College Algebra Ω         4         MGT121         Principles of Management         3         BUS121 or ENT120           BUS221         Microeconomics^         3         IDS102 or Proficiency           COM121         Effective Speaking         3         IDS102 or Proficiency           CC132         Financial Accounting*         4         pre-co-BUS124           Third Semester         MKT121         Principles of Marketing         3         BUS221           BIO101         Introduction to Anatomy and Physiology^         3         IDS102 or Proficiency           ACC133         Managerial Accounting         4         ACC132           HIT230         Health Care Delivery in the U.S.         2         15-16           Fourth Semester         MGT224         Human Resource Management         3         MGT121           BUS222         Macroeconomics^         3         IDS102 or Proficiency           MGT233         Business Decision Making         4         ACC133 and MGT121 <t< td=""><td>Second Semester</td><td></td><td>10</td><td></td></t<>	Second Semester		10	
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		TOTAL CREDITS		

<sup>^</sup>Based upon SSC placement score

<sup>^^</sup>To promote student success, this course should be taken in the first semester

 $<sup>\</sup>Omega$  MTH124 or MTH125 should only be taken by students planning to transfer to a four-year institution.

<sup>■</sup>Successful completion of ITD102, ITD104, ITD105, and ITD106 may be substituted for ITD12 \*Student may elect to take ACC121 Introduction to Accounting prior to taking this course.

<sup>&</sup>lt;sup>1</sup> Arts & Humanities Elective: ENG233, ENG234, ENG235, ENG236, ENG237, ENG240, ENG241, HIS121, HIS122, PHL122