

CAREER ENHANCEMENT CERTIFICATE

MANAGEMENT INFORMATION SYSTEMS – HELP DESK AND COMPUTER USER SUPPORT

2024-25 Catalog

Effective Summer 2024

5030

The catalog in force is assigned to students based on the academic year they first applied to the college, and changes only when students change their major or request the change in writing. Refer to Policy No. 3357:15-13-28.

Business, Engineering, and Information Technologies Division

Computer Science and Information Systems Department

| Course Number | Course Title | Credits | Pre- and Co-Requisites | Completed Sem./Year |
|---------------|---|---------|------------------------|------------------------|
| CIS121 | Help Desk and Computer Support Concepts^ \blacktriangle - | 3 | IDS102 or Proficiency | |
| NET120 | PC Upgrading and Maintenance | 3 | | |
| NET121 | Introduction to Computer Networking | 3 | | |
| NET131 | Microsoft Client Operating System | 3 | NET120 and NET121 | |
| NET244 | Microsoft Networking I | 3 | NET120 and NET121 | |
| | TOTAL CREDIT HOURS | 15 | | |

STUDENT ADVISING NOTES

Academic Advising

Students should make an appointment to see their advisor before registering for classes each semester. They should have prepared a completed registration form, including courses they wish to take, prior to this meeting.

| First Semester | | Credit Hours | Pre- and Co-requisites |
|-----------------|---|--------------|------------------------|
| CIS121 | Help Desk and Computer Support Concepts^ \blacktriangle - | 3 | IDS102 or Proficiency |
| NET120 | PC Upgrading and Maintenance | 3 | |
| NET121 | Introduction to Computer Networking | <u>3</u> | |
| | | 9 | |
| Second Semester | | | |
| NET131 | Microsoft Client Operating System | 3 | NET120 and NET121 |
| NET244 | Microsoft Networking I | <u>3</u> | NET120 and NET121 |
| | | 6 | |
| | | | |
| | TOTAL CREDITS | 15 | |

^ Based upon SSC placement score

▲ - Fall only courses. Please see your academic advisor for availability.

The classes in this certificate also apply toward the completion of a Computer Maintenance & Desktop Support Technician One-Year Certificate (5026) and a Computer Technology – Help Desk/Computer Support Specialist Major (5011).