

STARK STATE COLLEGE
College Credit Plus Due Dates Checklist
FALL 2024
Classes begin August 26, 2024

DUE DATE	TASK
AUGUST 12	Stark State College admitting and enrolling a student will issue a pre-term notice of admission and specific courses at least 14 calendar days prior to SSC's first day of class
AUGUST 12 – AUGUST 23	If changes occur after the 14 th calendar day, but prior to the first day of classes, a notice of admission will be sent to the student, parent, counselor, and superintendent of public instruction
AUGUST 23	Last day to enroll in a course for students that have applied
AUGUST 26	A roster of participants and course enrollments will be sent to the school counselors
AUGUST 26 – AUGUST 30	Schedule changes can be made for enrolled students Changes will not be accepted after August 30.
AUGUST 30	Confirmation of participants, courses, and hours for each course will be sent to the participant, counselor, and superintendent of public instruction
SEPTEMBER 8 – No penalty SEPTEMBER 9 – Penalty starts	Student must withdrawal prior to the 15 th calendar day to avoid financial penalty from their school district Students will receive a “W” on their Stark State College transcript starting September 9
16-WEEK COURSE – SEPTEMBER 9 1 ST 8-WEEK COURSE – SEPTEMBER 9 2 ND 8-WEEK COURSE – OCTOBER 28	Post “Never Attends” Student must participate by 11:59PM by September 8 Student must participate by 11:59PM by September 8 Student must participate by 11:59PM by October 27
16-WEEK COURSE – SEPTEMBER 25	Post “Early Alerts” at noon
OCTOBER 16	Adjunct instructors post student’s mid-term grade(s)
16-WEEK COURSE – NOVEMBER 18 1 ST 8-WEEK COURSE – SEPTEMBER 19 2 ND 8-WEEK COURSE – NOVEMBER 25	Process academic withdrawal with Academic Advisor and high school counselor to avoid a failing course grade “W” will appear on Stark State College transcript
DECEMBER 20	Complete course evaluations Return them to Donna Griffin at Stark State College
DECEMBER 17 – W3 and/or on campus JANUARY 3 – F2F at high school	Adjunct instructors post final grades Students should not request transcripts before January 10, 2025
AS SOON AS POSSIBLE AFTER POSTING FINAL GRADES	Fill out grade change forms if necessary Forms can be found on MySSC and be sent to Kara Winter, Assistant Registrar KWinter@starkstate.edu
TBD BY CCP COORDINATOR	Schedule professional development with instructors and supporting teachers Notify them early enough to ensure their attendance