



## **BOARD OF TRUSTEES MEETING**

**Wednesday, November 13, 2024**

**8:00 A.M.**

**Stark State College**

**6200 Frank Avenue NW**

**Third Floor, Room S304**

**North Canton, OH 44720**



**STARK STATE COLLEGE  
BOARD OF TRUSTEES MEETING  
Wednesday, November 13, 2024 - 8:00 a.m.  
Board Room S304**

ITEM	ENC.	ACTION	PRESENTER
<b>I. Call to Order</b>			H. Rashid
<b>II. Roll Call</b>			H. Rashid
<b>III. Recognition of Visitors</b>			H. Rashid
<b>IV. Public Requests</b>			H. Rashid
<b>V. Agenda Changes</b>			H. Rashid
<b>VI. Consent Agenda*</b>		X	H. Rashid
A. Minutes of Board Meeting on 10/11/2024	6.1		
B. Personnel Actions	6.2		
C. Treasurer's Report	6.3		
D. 15-13-22 Academic Forgiveness	6.4		
E. 15-13-25 Transfer and Articulation	6.5		
F. 15-16-16 Use of Artificial Intelligence	6.6		
<b>VII. New Business</b>			
A. Budget Revision	7.1	X	P. Jones/K. Gardner
B. Resolution authorizing Stark State College, acting jointly as a member of the Ohio School Consortium, to issue a request for proposal for the purchase of competitive retail electric service from the lowest and best bidder submitted to the Consortium and authorizing the board to purchase competitive retail electric service from such bidder.	7.2	X	P. Jones/K. Gardner
C. Resolution to approve 2024 Efficiency Report	7.3	X	P. Jones/K. Gardner
<b>VIII. President's Report</b>			P. Jones
<b>IX. Chair's Report</b>			H. Rashid
<b>X. Communications</b>			H. Rashid
A. Security Report	10.1		
B. Out-of-State Travel Log	10.2		
C. Calendar of Board Activity Dates	10.3		
<b>XI. Adjournment</b>			H. Rashid

\*Confirmation of Consent Agenda items submitted by the President. Any item may be removed from the Consent Agenda by a Board member asking the Chair to consider the item separately

## 6.1

**Record of Proceedings**

Board of Trustees  
Stark State College

North Canton, Ohio  
October 11, 2024

**REGULAR MEETING**

The Board of Trustees held its regular monthly meeting on October 11, 2024 at Stark State College Akron.

**CALL TO ORDER**

Chair Harun Rashid called the meeting to order at 8:14 a.m.

**ROLL CALL**

The following board members were present: Harun Rashid, Elaine Russell Reolfi, Jeffery Walters, Fonda Williams, Patricia Wackerly, Tracy Carter and Michael Wheeler.

The following administrators were present: Para Jones, Lada Gibson-Shreve, Kevin Gardner, Melissa Glanz and Rich Greene.

**RECOGNITION OF VISITORS**

The following visitors were present: Collyn Floyd, Amy Lane, Peter Trumpower and Teri Ross.

**PUBLIC REQUESTS**

None.

**AGENDA CHANGES**

None.

**NEW BUSINESS****MOTION TO APPROVE THE RESOLUTION TO APPROVE THE APPOINTMENT OF STARK STATE COLLEGE TRUSTEE JENNIFER STAMP**

First Vice Chair Reolfi moved to approve the resolution to approve the appointment of Stark State College Trustee Jennifer Stamp. Second Vice Chair Carter provided the second for the motion. The motion was unanimously approved.

The Resolution was approved as follows:

**RESOLUTION**

**To approve the Appointment of Stark State College  
Trustee Jennifer Stamp**

**WHEREAS**, pursuant to the Ohio Revised Code Section 3357.05(B)(2), the Stark State College Trustee Selection Committee met on August 29, 2024, to consider the local appointment of Jennifer Stamp, of Stark County, Ohio, to the Stark State College Board of Trustees; and

**WHEREAS**, the Stark State College Board of Trustees consists of nine members serving three-year terms. Three of the

nine members are appointed by the Governor of Ohio, and six are appointed by the Trustee Selection Committee; and

**WHEREAS**, Jennifer Stamp is a Mechanical Engineer and Project Manager for The Timken Company, where she has expertise in defining long-term strategies, global supply chain management and inventory planning and leading cross-functional teams. Ms. Stamp has extensive experience in global supply chain management and has overseen global demand, capacity and inventory planning. Ms. Stamp has experience with corporate entities as well as working with local businesses and organizations. She has in-depth understanding of and appreciation for the College's education and workforce mission, which will make him a valuable member of the Board; and

**WHEREAS**, Ms. Stamp appreciates the College's educational and workforce mission and is passionate about fostering an inclusive environment; and

**WHEREAS**, Ms. Stamp is a graduate of the Stark Leadership Signature Program's 31<sup>st</sup> class and was honored with a *Crain's Cleveland* 2020 "40 under 40 award" for leadership and dedication to her local community; and

**WHEREAS**, upon appointment, Ms. Stamp will serve a three-year term as a local appointee on the Stark State College Board of Trustees commencing August 2, 2024 and expiring August 1, 2027;

**THEREFORE, BE IT RESOLVED**, after consideration and discussion and in keeping with the recommendation of the Trustee Selection Committee, the Stark State College Board of Trustees hereby appoints Jennifer Stamp to serve as Trustee for a three-year term, beginning August 2, 2024 and expiring August 1, 2027. Ms. Stamp's appointment is subject to the advice and consent of the Ohio Senate, under Ohio Revised Code Section 3357.05(B)(2).

This Resolution is being enacted on the 11<sup>th</sup> day of October, 2024.

\_\_\_\_\_  
Harun Rashid  
Chair, Board of Trustees

\_\_\_\_\_  
Para M. Jones, Ph.D.  
President

**MOTION TO APPROVE THE RESOLUTION TO APPROVE THE APPOINTMENT OF STARK STATE COLLEGE TRUSTEE JASON DODSON, ESQ.**

Second Vice Chair Carter moved to approve the resolution to approve the appointment of Stark State College Trustee Jason Dodson, Esq. Trustee Williams provided the second for the motion. The motion was unanimously approved.

The Resolution was approved as follows:

**RESOLUTION**  
**To approve the Appointment of Stark State College**  
**Trustee Jason Dodson, Esq.**

**WHEREAS**, pursuant to the Ohio Revised Code Section 3357.05(B)(2), the Stark State College Trustee Selection Committee met on August 29, 2024, to consider the local appointment of Jason Dodson, Esq., of Summit County, Ohio, to the Stark State College Board of Trustees; and

**WHEREAS**, the Stark State College Board of Trustees consists of nine members serving three-year terms. Three of the nine members are appointed by the Governor of Ohio, and six are appointed by the Trustee Selection Committee; and

**WHEREAS**, Jason Dodson has in-depth understanding of and appreciation for the College's education and workforce mission and is a valued leader in Summit County; and

**WHEREAS**, Mr. Dodson is an attorney-at-law and Director of Roetzel Consulting Solutions, with extensive experience in public law; public finance; compliance; governmental relations; navigating local, state and federal government; corporations and small local businesses; and

**WHEREAS**, Mr. Dodson served as Chief of Staff to two County Executives in Summit County, Ohio, over an 11-year period, served as Assistant Director of Law for Summit County, and represented many public and non-profit community organizations in Summit County; and

**WHEREAS**, upon appointment, Mr. Dodson will serve a three-year term as a local appointee on the Stark State College Board of Trustees commencing August 2, 2024 and expiring August 1, 2027;

**THEREFORE, BE IT RESOLVED**, after consideration and discussion, and in keeping with the recommendation of the Trustee Selection Committee, the Stark State College Board of Trustees hereby appoints Jason Dodson, Esq. to serve as Trustee for a three-year term, beginning August 2, 2024 and expiring August 1, 2027. Mr. Dodson's appointment is subject to the advice and consent of the Ohio Senate, under Ohio Revised Code Section 3357.05(B)(2).

This Resolution is being enacted on the 11<sup>th</sup> day of October, 2024.

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Harun Rashid  
Chair, Board of Trustees

\_\_\_\_\_  
Para M. Jones, Ph.D.  
President

### **OATH OF OFFICE**

President Jones administered the oath of office to Jennifer Stamp and Jason Dodson, Esq., who are local appointments to the board. Trustees Stamp and Dodson's terms began on August 1, 2024 and conclude on August 2, 2027.

### **NEW BUSINESS CONTINUED**

### **RESOLUTION TO PROCEED WITH THE PURCHASE OF LAND ADJACENT TO STARK STATE COLLEGE AKRON**

Second Vice Chair Carter moved to approve the resolution to proceed with the purchase of land adjacent to Stark State College Akron. Trustee Wheeler provided the second for the motion. The motion was unanimously approved.

The Resolution was approved as follows:

**RESOLUTION**  
**To Proceed with the Purchase of Land**  
**Adjacent to Stark State College Akron**

**WHEREAS**, Stark State College is an institution of higher education in the University System of Ohio striving to provide affordable and accessible educational opportunities and economic growth and community prosperity to citizens of the region; and

**WHEREAS**, Akron/Summit County is experiencing a significant need for trained individuals with in-demand certificates and associate degrees; and

**WHEREAS**, Summit County Society of the Blind desires to sell its real property located at 19-29 N. Fir St, Akron, Summit County, Ohio which is further identified by the Summit County Auditor's Office as tax parcel numbers 67-55222, 67-44722, and 67-55219 and which are located in the middle of College property located at 360 Perkins St., Akron, Ohio; and

**WHEREAS**, the City of Akron has vacant land available for our use located at 326, 330 and 332 Park Street, Akron, Summit County, Ohio which is further identified by the Summit County Auditor's Office as tax parcel numbers 68-30513 and 68-19711 and which are located in the middle of College property located at 360 Perkins St., Akron, Ohio; and

**WHEREAS**, Stark State College desires to purchase said property to expand the CDL Program at the Akron Campus and increase security on and around the Akron campus; and

**WHEREAS**, the College is funding this land purchase with available local funds; and

**WHEREAS**, the Board of Trustees of Stark State College acknowledges that certain adjacent Akron real estate consisting of 0.3525 acres in Summit County with frontage along the southeast corner of N. Fir Street and Park Street would be an appropriate site on which to accomplish the aforementioned goals;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees of Stark State College hereby authorizes and approves the President or the CFO / Vice President of Business and Finance and Treasurer, or his/her designee, to negotiate a real estate purchase agreement for the acquisition of parcels of real estate at 19-29 N. Fir St, Akron, Ohio of approximately 0.1762 acres; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees of Stark State College hereby authorizes and approves the President or the CFO / Vice President of Business and Finance and Treasurer, or his/her designee, to negotiate a real estate purchase agreement for the acquisition of parcels of real estate at 326 and 330 and 332 Park St., Akron, Ohio of approximately 0.1763 acres.

The Administration shall negotiate such purchase terms as are in the best interest of the College and in accordance with the regulations and guidelines established by the State of Ohio, and is authorized to take action and execute such documents as are necessary to prepare the final real estate purchase agreement for approval by the Board of Trustees.

This resolution is being enacted on the 11<sup>th</sup> day of October, 2024.

\_\_\_\_\_  
Harun Rashid  
Chair, Board of Trustees

\_\_\_\_\_  
Para M. Jones, Ph.D.  
President

### **CONSENT AGENDA**

Second Vice Chair Carter moved to consider and approve the Consent Agenda. Trustee Dodson provided the second for the motion.

The vote was called. The Consent Agenda was approved unanimously and included the following: *Minutes of the August 14, 2024 meeting; Personnel Actions; Treasurer's Report; and 15-14-37 Racial, Religious, and Ethnic Harassment and Ethnic Intimidation Policy (CAMPUS Act).*

**PRESIDENT'S REPORT**

In addition to the written report, the following updates were shared by President Jones:

- This week Second Vice Chair Carter shared with President Jones that there are great opportunities for cybersecurity at community colleges after reading the Association of Community College Trustees (ACCT) publication. President Jones also shared the publication by the National Centers of Academic Excellence (NCAE) in Cybersecurity which highlights institutions within the NCAE-C program. We are proud to be included in this publication and to have this distinguished designation of CAE-Cyber Defense.
- President Jones shared that we are very pleased to announce that our Bachelor of Science in Nursing (BSN) program application has been approved by the Ohio Department of Higher Education. We will proceed through the process, and our goal is to offer the BSN with a start date of Fall 2025. Thank you to Summa Health, Akron Children's Hospital and others who wrote letters of support.
- Stark State was one of 16 community colleges to receive the highly competitive Department of Labor Strengthening Community Colleges grant of \$1.8 million. We also have been selected to receive an additional \$2.2 million to analyze project outcomes, which is a total of nearly \$4 million to improve the diversity in nursing pathways.
- We are excited to report that Fall 2024 enrollment is up 5.3% in head count.

**CHAIR'S REPORT**

- Chair Rashid reminded trustees that during the month of October, they will receive an email from the President's Office with information about completing their required annual ethics training. This training will be due by November 30, 2024.
- Board members will be signing their annual Trustee Commitment Statement today during the board retreat.

**COMMUNICATIONS**

Board members reviewed the upcoming calendar of events.

**EXECUTIVE SESSION**

At 9:25 a.m., First Vice Chair Reolfi moved to go into Executive Session according to R.C. 121.22(G)(2) to consider the purchase or sale of property for public purposes. Trustee Dodson recused himself from the executive session. Trustee Williams provided the second for the motion. A roll call vote was taken, and all members present voted aye.

At 11:26 a.m., Second Vice Chair Carter moved to return to open session. Trustee Wheeler provided the second for the motion. The motion carried.

**VIRTUAL BOARD TRAINING SESSION**

The Board of Trustees participated in the virtual board training session "Habits of Highly Effective Boards" with Dr. Brad Ebersole of the Association of Community College Trustees.

**ADJOURNMENT**

At 12:30 p.m., Trustee Wackerly moved to adjourn. First Vice Chair Reolfi provided the second for the motion. The motion carried.

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Harun Rashid  
Chair, Board of Trustees  
October 11, 2024

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Para M. Jones, Ph.D.  
President  
October 11, 2024

**PERSONNEL ACTIONS  
Board Agenda  
November 13, 2024**

**NEW HIRES AND EMPLOYEE STATUS CHANGES**

Name	Title	Department	Rate	Effective Date	Comments
Chiarappa, Felicia	EMS Instructional Assistant (PT)	Emergency Services	\$38.61/Hour	10/21/2024	Non-benefit eligible
Cornell III, Richard	Instructor (GM ASEP)	Automotive and Transportation	\$43,806/Annual	10/15/2024	Replacement
Dauterman, Henry	Custodian (Midnights, Akron)	Physical Plant	\$15.64/Hour	10/14/2024	Replacement
Dirker, Jennifer	Instructor, Nursing	Nursing	\$52,391/Annual	10/21/2024	Replacement
Gerbasi, Shirley	Adjunct Instructor - CDL Training	CDL - Commercial Drivers License	\$22.08/Hour	10/15/2024	Non-benefit eligible
Goodhart, David	Nurse-RN Lab/Clinic Instructional Assistant	Nursing	\$48.27/Hour	1/6/2025	Non-benefit eligible
Horner, Carrie	Adjunct Instructor, Management & Marketing	Management & Marketing	\$54.83/Hour	1/5/2025	Non-benefit eligible
Kahooilihala, Audrey	Nurse-RN Lab/Clinic Instructional Assistant	Nursing	\$48.27/Hour	10/28/2024	Non-benefit eligible
McNemar, Kevin	Adjunct Instructor - CDL Training	CDL - Commercial Drivers License	\$22.08/Hour	10/15/2024	Non-benefit eligible
Opsitnik, William	EMS Instructional Assistant (PT)	Emergency Services	\$38.61/Hour	10/21/2024	Non-benefit eligible
Pitz, Kevin	Systems Administrator	Computer Services	\$72,128/Annual	11/11/2024	Replacement
Scheffler, Bryant	EMS Instructional Assistant (PT)	Emergency Services	\$38.61/Hour	10/28/2024	Non-benefit eligible
Schiffer, Andrew	Adjunct Instructor - Marketing	Management & Marketing	\$54.83/Hour	1/5/2025	Non-benefit eligible
Siglow, Brett	EMS Instructional Assistant (PT)	Emergency Services	\$38.61/Hour	10/13/2024	Non-benefit eligible
Stanley, Todd	Programmer/Analyst	Computer Services	\$69,239/Annual	11/1/2024	Replacement
Triplett, Kaila	Student Services Assistant (PT)	Communication	\$14.55/Hour	9/30/2024	Replacement
Wai, Ma Lin	Tutor, Biology (SLC)	Biology	\$18.37/Hour	10/28/2024	Non-benefit eligible

**RETIREMENTS/SEPARATIONS**

Name	Title	Department	Effective Date
Boudreaux, Greg	Chief	Campus Security	10/25/2024
Ritenour, Brittny	Administrative Assistant II	College Credit Plus	12/2/2024
Theiss, Gary	Midnight Custodian (Akron)	Physical Plant	10/21/2024
Wilson, Alan	EMS Instructional Assistant	Emergency Services	10/4/2024
Wilson, Christina	Custodian - Midnight	Physical Plant	11/4/2024



**Summary Notes for Treasurer's Report  
Stark State College  
For the Month Ended September 30, 2024  
Fiscal Year 2025**

- Revenue categories are mostly higher than last year. Tuition and Fees are higher due to the better Summer enrollment and tuition increases. Appropriations are higher this year due to increased State Share of Instruction.
- Labor costs are higher this year due to the general wage increase and health insurance premium increases.
- Supplies, Travel, Maintenance & Repairs, Miscellaneous and Capital Equipment expenses are higher than last year. Communications & Marketing costs are lower than last year.
- Revenues and expenses are both in line with or better than the budget.

**STARK STATE COLLEGE**  
**Statement of Revenues and Expenditures**  
**Unrestricted Educational & General**  
**For the 3 Months Ended September 30, 2024 and 2023**

Budget Revision 3/15/24

	Current Year			Prior Year		
	Current Annual Budget	Activity To Date	% Of Annual Budget	Prior Annual Budget	Activity To Date	% Of Annual Budget
<b>REVENUES:</b>						
State Appropriation	\$32,410,285	\$8,102,571	25.0%	\$31,841,376	\$8,019,450	25.2%
Student Fees	35,900,836	18,223,596	50.8%	34,921,888	17,913,894	51.3%
Private Gifts, Grants & Contracts	350,000	3,690	1.1%	104,575	51,930	49.7%
Governmental Grants & Contracts	0	0	0.0%	11,000	0	0.0%
Sales & Services: Educational Activities	19,000	2,967	15.6%	19,000	5,056	26.6%
Indirect Costs	236,000	34,365	14.6%	141,312	19,070	13.5%
Other Sources	3,223,358	1,546,238	48.0%	3,319,585	544,323	16.4%
<b>Total Revenues</b>	<b>\$72,139,479</b>	<b>\$27,913,427</b>	<b>38.7%</b>	<b>\$70,358,736</b>	<b>\$26,553,723</b>	<b>37.7%</b>
<b>OTHER ADDITIONS:</b>						
Transfers in	50,000	0	0.0%	50,000	0	0.0%
<b>Total Revenues &amp; Other Additions</b>	<b>\$72,189,479</b>	<b>\$27,913,427</b>	<b>38.7%</b>	<b>\$70,408,736</b>	<b>\$26,553,723</b>	<b>37.7%</b>
<b>EXPENDITURES:</b>						
Personnel Services	\$36,162,103	\$6,704,135	18.5%	\$36,608,730	\$6,550,634	17.9%
Employee Benefits	12,667,256	2,962,381	23.4%	12,972,319	2,817,753	21.7%
Supplies	1,547,336	172,749	11.2%	1,505,981	166,889	11.1%
Travel	406,960	79,607	19.6%	252,480	60,829	24.1%
Information & Communications	2,005,043	401,790	20.0%	1,887,274	631,114	33.4%
Maintenance & Repairs	3,797,754	681,115	17.9%	3,603,610	555,036	15.4%
Miscellaneous	12,242,916	1,707,731	13.9%	10,566,615	1,122,630	10.6%
Capital Equipment	690,000	137,964	20.0%	338,602	102,454	30.3%
<b>Total Expenditures</b>	<b>\$69,519,368</b>	<b>\$12,847,473</b>	<b>18.5%</b>	<b>\$67,735,611</b>	<b>\$12,007,340</b>	<b>17.7%</b>
<b>OTHER REDUCTIONS:</b>						
Mandatory Transfers	\$0	\$0	0.0%	\$0	\$0	0.0%
Non-Mandatory Transfers:	2,670,111			2,673,125		0.0%
Technology Fee		603,596 <sup>1</sup>			543,444	
Facilities Fee		862,280 <sup>2</sup>			776,348	
Other (Scholarships/Grants)		0 <sup>3</sup>			47,469	
Non-Mandatory Transfers		\$1,465,876	54.9%		\$1,367,261	51.1%
<b>Total Expenditures &amp; Other Reductions</b>	<b>\$72,189,479</b>	<b>\$14,313,349</b>	<b>19.8%</b>	<b>\$70,408,736</b>	<b>\$13,374,601</b>	<b>19.0%</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>	<b>\$0</b>	<b>\$13,600,078</b>		<b>\$0</b>	<b>\$13,179,122</b>	
<b>Reserves</b>						
Reserve, 6/30/24 [PRELIMINARY]	\$49,666,730	Days in Reserve 261		Committed Reserves:		
Less committed Reserves	(9,047,372)			Akron	569,628	
Anticipated Operating Surplus 6/30/2024	0			Hoover	0	
Anticipated Bookstore Net Income (from Pg. 5)	50,000			Barberton	0	
Unencumbered Reserve, 6/30/25	\$40,669,358	214		CDL	25,000	
				Alliance	0	
				White Pond	0	
				Access	8,452,744	
				<b>Total</b>	<b>9,047,372</b>	
<b>Non-Mandatory Transfers</b>						
	Beginning Balance	Transferred In	Expended	Remaining Balance		
<sup>1</sup> Technology Fee	\$593,998	\$603,596	\$0	\$1,197,594		
<sup>2</sup> Facilities Fee	\$3,052,468	\$862,280	\$124,954	\$3,789,794		
<sup>3</sup> Other (Scholarships, TRIO, UBMS)	\$0	\$0	\$0	\$0		
	\$3,646,466	\$1,465,876	\$124,954	\$4,987,388		

**STARK STATE COLLEGE.**  
**Consolidated Balance Sheet**  
**Current & Endowment Funds**  
**As of September 30, 2024 and 2023**

	Current Year						Prior Year					
	Unrestricted		Restricted	Endowment	Interfund Eliminations	Totals (Memorandum Only)	Unrestricted		Restricted	Endowment	Interfund Eliminations	Totals (Memorandum Only)
	Educational and General	Auxiliary Enterprise					Educational and General	Auxiliary Enterprise				
<b>ASSETS:</b>												
Cash & Short-term investments	15,859,036	\$19,304	0	119,533		15,997,873	15,815,464	\$8,591	0	119,533		15,943,589
Insurance Reserve (Health & Dental)	1,963,923					1,963,923	2,426,926					2,426,926
Accounts receivable	14,522,450	1,932	183,417			14,707,799	13,812,491	(184,666)	59,942			13,687,768
Inventory	0	902,835				902,835	0	790,770				790,770
Prepaid & Deferred expenses	505,161	111,191	0			616,352	1,355,398	112,962	0			1,468,360
Other receivables	6,070,554	78,833	803,750			6,953,136	6,790,593	239,610	1,288,966			8,319,168
Long-term investments	38,758,564					38,758,564	36,464,442					36,464,442
Interfund Advances:												
Due from Educational & General Fund		12,105,958	902,160	358,546	(13,366,664)	0		12,867,457	0	346,360	(13,213,818)	0
Due from Current Restricted Fund	0				0	0	1,181,658				(1,181,658)	0
<b>Total Assets</b>	<b>\$77,679,688</b>	<b>\$13,220,054</b>	<b>\$1,889,326</b>	<b>\$478,079</b>	<b>(\$13,366,664)</b>	<b>\$79,900,484</b>	<b>\$77,846,971</b>	<b>\$13,834,725</b>	<b>\$1,348,908</b>	<b>\$465,893</b>	<b>(\$14,395,476)</b>	<b>\$79,101,022</b>
<b>LIABILITIES:</b>												
Accounts Payable	\$109,804	\$8,745	\$25,150			\$143,700	\$591,211	\$321,719	\$1,158			\$914,088
Payroll, accrued wages, wthholdings & deductions	608,747	0	0			608,747	510,037	0	0			510,037
Accumulated sick leave & vacation	939,259	18,258				957,517	934,943	17,408				952,352
Accrued health & dental benefits	724,009					724,009	682,510					682,510
Accrued retirement liability - current	144,923					144,923	258,875					258,875
Insurance claims	1,180,458					1,180,458	1,173,606					1,173,606
Other installment purchases	54,856	0				54,856	111,946	0				111,946
Deferred leases	5,229,175					5,229,175	5,562,470					5,562,470
Other payables & accrued expenses	185,730	36	0			185,766	3,241,667	36	0			3,241,703
Deferred revenues	54,196					54,196	18,105					18,105
Interfund advances:												
Due to Educational & General Fund			0		0	0			1,181,658		(1,181,658)	0
Due to Auxiliary Enterprise Fund	12,105,958				(12,105,958)	0	12,867,457				(12,867,457)	0
Due to Current Restricted Fund	902,160				(902,160)	0	0				0	0
Due to Loan Fund	6,844					6,844	6,844					6,844
Due to Endowment Fund	358,546				(358,546)	0	346,360				(346,360)	0
Due to Plant Fund	4,958,283					4,958,283	4,511,402				0	4,511,402
<b>Total Liabilities</b>	<b>27,562,948</b>	<b>27,039</b>	<b>25,150</b>	<b>0</b>	<b>(13,366,664)</b>	<b>14,248,473</b>	<b>30,817,433</b>	<b>339,163</b>	<b>1,182,816</b>	<b>0</b>	<b>(14,395,476)</b>	<b>17,943,937</b>
<b>Fund Balances:</b>												
Unappropriated	47,670,232	13,193,015	1,864,176	478,079		63,205,502	44,583,029	13,495,562	166,092	465,893		58,710,576
Appropriated	2,446,509					2,446,509	2,446,509					2,446,509
<b>Total Fund Balances</b>	<b>50,116,741</b>	<b>13,193,015</b>	<b>1,864,176</b>	<b>478,079</b>		<b>65,652,011</b>	<b>47,029,538</b>	<b>13,495,562</b>	<b>166,092</b>	<b>465,893</b>		<b>61,157,085</b>
<b>Total Liabilities &amp; Fund Balances</b>	<b>\$77,679,688</b>	<b>\$13,220,054</b>	<b>\$1,889,326</b>	<b>\$478,079</b>	<b>(\$13,366,664)</b>	<b>\$79,900,484</b>	<b>\$77,846,971</b>	<b>\$13,834,725</b>	<b>\$1,348,908</b>	<b>\$465,893</b>	<b>(\$14,395,476)</b>	<b>\$79,101,022</b>

**STARK STATE COLLEGE**  
**Balance Sheet**  
**Current Funds: Unrestricted Educational & General**  
**As of September 30, 2024 and 2023**

	<u>Current Year</u>	<u>Prior Year</u>
<b>ASSETS:</b>		
Cash & Short-term investments	15,859,036	15,815,464
Insurance Reserve (Health & Dental)	1,963,923	2,426,926
Accounts receivable	14,522,450	13,812,491
Prepaid & Deferred expenses	505,161	1,355,398
Other receivables	6,070,554	6,790,593
Long-term investments	38,758,564	36,464,442
Interfund Advances:		
Due from Current Restricted Fund	0	1,181,658
<b>Total Assets</b>	<b>\$77,679,688</b>	<b>\$77,846,971</b>
<b>LIABILITIES:</b>		
Accounts Payable	\$109,804	\$591,211
Payroll, accrued wages, withholdings & deductions	608,747	510,037
Accumulated sick leave & vacation	939,259	934,943
Accrued health & dental benefits	724,009	682,510
Accrued retirement liability - current	144,923	258,875
Insurance claims	1,180,458	1,173,606
Other installment purchases	54,856	111,946
Deferred leases	5,229,175	5,562,470
Other payables & accrued expenses	185,730	3,241,667
Deferred revenues	54,196	18,105
Interfund advances:		
Due to Auxiliary Enterprise Fund	12,105,958	12,867,457
Due to Current Restricted Fund	902,160	0
Due to Loan Fund	6,844	6,844
Due to Endowment Fund	358,546	346,360
Due to Plant Fund	4,958,283	4,511,402
<b>Total Liabilities</b>	<b>\$27,562,948</b>	<b>\$30,817,433</b>
<b>Fund Balances:</b>		
Unallocated	47,670,232	44,583,029
Allocated	2,446,509	2,446,509
<b>Total Fund Balance</b>	<b>50,116,741</b>	<b>47,029,538</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$77,679,688</b>	<b>\$77,846,971</b>
<b>Changes in Fund Balance:</b>		
Beginning Fund Balance:		
Unappropriated [included in RESERVE]	\$34,070,154	\$31,403,907
Appropriated [included in RESERVE]	2,446,509	2,446,509
Additions & Reductions:		
Current Year Revenues & Transfers in	27,913,427	26,553,723
Current Year Expenditures & Transfers out	(14,313,349)	(13,374,601)
Net increase (decrease)	13,600,078	13,179,122
Ending Fund Balance	<b>\$50,116,741</b>	<b>\$47,029,538</b>

# STARK STATE COLLEGE

## Balance Sheet

### Current Funds: Auxiliary Enterprises - Bookstore & Culinary Sales

As of September 30, 2024 and 2023

	<u>Current Year</u>	<u>Prior Year</u>
<b>ASSETS</b>		
Cash	\$19,304	\$8,591
Book Inventory	634,679	534,231
Supply Inventory	268,156	256,539
Receivables/Deposit Ch Sales	1,932	(184,666)
Other Receivables	78,833	239,610
Prepaid Expenses	111,191	112,962
Due from Educational & General Fund	12,105,958	12,867,457
<b>Total Assets</b>	<u><u>\$13,220,054</u></u>	<u><u>\$13,834,725</u></u>
 <b>LIABILITIES AND FUND BALANCE:</b>		
Accounts payable	\$5,214	\$337,681
Sales Tax Payable	3,531	(15,962)
Accrued Expenses	36	36
Wages, Vacation & Sick Benefits Payable	18,258	17,408
Fund Balance	13,193,015	13,495,562
<b>Total Liabilities &amp; Fund Balance</b>	<u><u>\$13,220,054</u></u>	<u><u>\$13,834,725</u></u>
 <b>Changes in Fund Balance:</b>		
Beginning Fund Balance:		
Unappropriated [Included in RESERVE]	\$13,150,067	\$13,238,478
Current Year Income	1,576,863	1,460,139
Current Year Expenses	(1,533,915)	(1,203,055)
Net Income	42,948	257,084
Ending Fund Balance	<u><u>\$13,193,015</u></u>	<u><u>\$13,495,562</u></u>
Projected Net Income	<u><u>\$50,000</u></u>	

**STARK STATE COLLEGE**  
**Balance Sheet**  
**Current Funds: Restricted**  
**As of September 30, 2024 and 2023**

	<u>Current Year</u>	<u>Prior Year</u>
<b>ASSETS:</b>		
Federal Department Receivables	\$183,417	\$59,942
Other Receivables	803,750	1,288,966
Due from Educational & General Fund	902,160	0
<b>Total Assets</b>	<u><u>\$1,889,326</u></u>	<u><u>\$1,348,908</u></u>
 <b>LIABILITIES AND FUND BALANCE:</b>		
Accounts Payable	\$25,150	\$1,158
Due to Educational & General Fund	0	1,181,658
Fund Balance	1,864,176	166,092
<b>Total Liabilities &amp; Fund Balance</b>	<u><u>\$1,889,326</u></u>	<u><u>\$1,348,908</u></u>
 <b>Changes in Fund Balance:</b>		
Beginning Fund Balance		
Unappropriated	\$397,908	\$1,082,247
Additions & Reductions:		
Current Year Revenues & Transfers in	10,537,424	7,624,957
Current Year Expenditures & Transfers out	(9,071,156)	(8,541,113)
Unappropriated	<u><u>\$1,864,176</u></u>	<u><u>\$166,092</u></u>

**STARK STATE COLLEGE**  
**Balance Sheet**  
**Endowment Fund**  
**As of September 30, 2024 and 2023**

	<u>Current Year</u>	<u>Prior Year</u>
<b>ASSETS:</b>		
Investments (SSC Foundation -TKM)	\$119,533	\$119,533
Due from Educational & General Fund	358,546	346,360
<b>Total Assets</b>	<b>\$478,079</b>	<b>\$465,893</b>
 <b>FUND BALANCES:</b>		
Fred Campbell (Accounting)	\$1,000	\$1,000
Wixcey (Accounting)	3,000	3,000
Lucas (Accounting)	1,804	1,804
Jack Speyer (Accounting)	3,424	3,424
Robert Ray Memorial	2,375	2,375
Belden Village Merchants	352	352
Edgar H. Sloane Scholarship	14,263	14,263
Margaret E. Raridan Scholarship	59,096	59,096
Virgil D. Steiner Scholarship	7,750	7,750
Timken Foundation Scholarship	358,546	346,360
Presidential Scholarship	26,470	26,470
<b>Total Fund Balance</b>	<b>\$478,079</b>	<b>\$465,893</b>
 <b>Changes in Fund Balance:</b>		
Beginning Fund Balance		
Unappropriated	\$466,076	\$456,977
Additions & Reductions:		
Unappropriated Revenue & Transfers in	12,354	8,917
Current Year Expenditures & Transfers out	(352)	0
Ending Fund Balance	<b>\$478,079</b>	<b>\$465,893</b>

## NEW/REVISED STARK STATE COLLEGE POLICY

**Name of Policy:** 15-13-22 Academic Forgiveness

**Approved by President's Cabinet on:** October 2, 2024

**New/Revised:** Revised

**History of the issue:** This policy was revised slightly to change the word "criteria" to "policy."

### CURRENT/PROPOSED WORDING

**POLICY:**

Students who change their program of study or reapply for admission to the College and wish to improve their cumulative GPA may apply for academic forgiveness. All courses and grades will remain on the student's official transcript and be designated with a special code for academic forgiveness.

1. General Information
  - a. Academic forgiveness applies only to courses formerly taken at Stark State College.
  - b. A student may only receive academic forgiveness once and it is not reversible.
  - c. This policy will not apply to "F" grades received as a result of academic dishonesty. The Academic Records/Registrar's Office will check student files on all grades of "F."
  - d. Academic standing is updated in the semester in which the student applies.
  - e. Academic forgiveness will apply to courses that are inactive and cannot be retaken or do not apply to the current major.
  - f. If a student's request is approved, grades of "D" or "F" in courses that are not required in the current program of study will be removed from the student's overall GPA.
  - g. For students enrolled in secondary application programs, exceptions to the ~~criteria~~ **policy** must be approved by the Provost in consultation with the Registrar.
2. Criteria
  - a. The student must be seeking a degree/certificate from Stark State College. A student who has already graduated may not request academic forgiveness.
  - b. The student must be enrolled in classes at Stark State College during the semester in which the academic forgiveness form is filed.
  - c. The student must complete a minimum of 12 credit hours (not necessarily completed in any one semester) from Stark State College with a minimum GPA of 2.0 or better following the return to **the** College or a change of major.
  - d. Students must submit a "Change of Major" form if changing their major.



**NEW/REVISED STARK STATE COLLEGE POLICY**

**Name of Policy:** 15-13-25 Transfer and Articulation

**Approved by President's Cabinet on:** October 2, 2024

**New/Revised:** Revised

**History of the issue:** This policy was revised to provide updated websites, to change OTM to OT36 where needed, and also to include updated language to comply with state laws.

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**CURRENT/PROPOSED WORDING****POLICY:****State of Ohio's Transfer and Articulation Policy**

Stark State College abides by the Ohio Department of Higher Education Ohio Articulation and Transfer Policy. [[The Ohio Articulation & Transfer Policy: The Policy | Ohio Higher Ed](#)]

**Institutional Transfer**

The Ohio Department of Higher Education in 1990, following a directive of the 118<sup>th</sup> Ohio General Assembly, developed the Ohio Articulation and Transfer Policy to facilitate students' ability to transfer credits from one Ohio public college or university to another in order to avoid duplication of course requirements. A subsequent policy review and recommendations produced by the Articulation and Transfer Advisory Council in 2004, together with mandates from the 125<sup>th</sup> Ohio General Assembly in the form of Amended Substitute House Bill 95, have prompted improvements of the original policy. Additional legislation from the 125<sup>th</sup> Ohio General Assembly also initiated the development of a statewide system for articulation agreements among state institutions of higher education for transfer students pursuing teacher education programs.

Action by the 126<sup>th</sup> Ohio General Assembly led to the establishment of criteria, policies, and procedures for the transfer of technical courses completed through a career-technical education institution and standards for the awarding of college credit based on Advanced Placement (AP) test scores.

Legislation from the 130<sup>th</sup> Ohio General Assembly required public institutions of higher education to: use baseline standards and procedures in the granting of college credit for military training, experience, and coursework; establish an appeals process for resolving disputes over the awarding of credit for military experience; provide specific assistance and support to veterans and service members; adopt a common definition of a *service member* and *veteran*; and establish a credit articulation system in which adult graduates of public career-technical institutions who complete a 900 clock-hour program of study and obtain an industry-recognized credential approved by the Chancellor shall receive 30 college technical credit hours toward a technical degree upon enrollment.

While all public colleges and universities are required to follow the Ohio Articulation and Transfer Policy, independent colleges and universities in Ohio may or may not participate in the Transfer Policy. Therefore, students interested in transferring to independent institutions are encouraged to check with the college or university of their choice regarding transfer agreements. In support of improved articulation and transfer processes, the Ohio Department of Higher Education has established an articulation and transfer clearinghouse to receive, annotate, and convey transcripts among public colleges and universities. This system is designed to

provide standardized information and help colleges and universities reduce undesirable variability in the transfer credit evaluation process.

Please see the Ohio Articulation and Transfer Policy for additional information and appendices:

<https://www.ohiohighered.org/transfer/policy>

[https://dam.assets.ohio.gov/image/upload/transfercredit.ohio.gov/files/transfer/policy/OATN%20Policy%20Update%20\(as%20of%209.29.22\)-%20FINAL\\_11.1.22.pdf](https://dam.assets.ohio.gov/image/upload/transfercredit.ohio.gov/files/transfer/policy/OATN%20Policy%20Update%20(as%20of%209.29.22)-%20FINAL_11.1.22.pdf).

### **Application of Transfer and Articulated Credit**

The Policy distinguishes between the acceptance and application of transfer and articulated credit by the receiving institution to the student's chosen program. Transfer credits accepted by the receiving institution will be posted to the student's record and transcript. Students will receive transfer credit for all college-level courses they have passed and/or for articulated credit for prior learning successfully completed as delineated in the Policy. From among the credits which have been posted to the student's record and appear on his or her transcript, the receiving institution, within the provisions of this Policy, will determine how credits will or will not be applied toward degree requirements at the receiving institution as follows:

- a. **Ohio Transfer 36 Module (OTM OT36):** It is assumed that a common body of knowledge, comprised of a subset or the complete set of an institution's general education curriculum, can be found in the Associate of Arts, Associate of Science, and baccalaureate degree programs offered at various institutions. An ~~OTM Ohio Transfer 36 OT36~~ can be drawn from this broader general education curriculum. Each institution has identified its ~~OTM Ohio Transfer 36 OT36~~ according to the ~~guidelines and learning outcomes~~ appended. Students enrolled in applied degree programs may choose to go beyond their degree requirements to complete the entire ~~OTM Ohio Transfer 36 OT36~~. Individuals who successfully complete the ~~OTM Ohio Transfer 36 OT36~~ at one public institution of higher education in Ohio will be considered to have met the ~~OTM Ohio Transfer 36 OT36~~ requirements of the receiving institution. Approved ~~OTM Ohio Transfer 36 OT36~~ courses, when taken individually, are also guaranteed for transfer among public higher education institutions on a course-by-course basis and are to be applied to the ~~OTM Ohio Transfer 36 OT36~~ of the receiving institution.
- b. **Transfer Assurance Guides (TAGs):** ~~Discipline-specific guides, or pathway guarantees, have been developed and explained in the Policy as advising tools, each containing selected courses from the existing Ohio Transfer Module, pre-major/beginning major courses (called TAG courses), advising notes, and foreign language requirement when appropriate. TAG courses are guaranteed to transfer and be applied to specific TAG-related degree/program requirements as equivalent courses. TAG courses are pre-major/beginning major courses that have been identified as common requirements across public bachelor's degree programs. They are guaranteed to transfer and apply to specific TAG-related degree/program requirements as equivalent courses.~~
- c. **Career-Technical Assurance Guides (CTAGs):** Built upon a similar philosophy as the TAGs, CTAGs facilitate the award and transfer of college credit in technical courses/programs among public institutions of learning, including secondary and adult career-technical institutions, colleges, and universities.
- d. **Military Transfer Assurance Guides (MTAGs):** College credit is guaranteed for service members with military training, experience, or coursework that is recognized by the American Council on Education (ACE) or **an institutional accreditor that was formerly a** regionally accredited military institution, such as Community College of the Air Force. Pathway guarantees (MTAGs) have been developed to ensure the applicability of equivalent courses toward specific degree and program requirements.
- e. **ITAGs (Industry-Recognized Credential Transfer Assurance Guides):** **Students meeting credentialing requirements, regardless of where the learning was achieved, will be eligible to earn credit for specified courses deemed equivalent by faculty and endorsed by Ohio's public institutions of higher education to the stated industry-recognized credential. ITAGs are not meant to replace Career-Technical Assurance Guides (CTAGs).**

- f. **Apprenticeship Pathway Programs:** Technology-specific statewide articulation agreements in apprenticeship programs recognize non-traditional prior learning, for which college credit is awarded toward a technical associate degree.
- g. **Prior Learning Assessment (PLA):** Prior learning at the college-level that is acquired through means other than credit course enrollment (e.g., work experience; professional training; military training; or recognized examinations, certificates, and certifications) is assessed through a number of rigorous evaluation methods. Credit is awarded and applied within the scope of this Policy. ~~Credit transferred from public institutions is transferable on the same basis as if the credit had been earned through regular study at the awarding institution.~~ (See the Definitions section of this Policy, *Prior Learning* and *Prior Learning Assessment*.)
- h. **Advanced Placement (AP) Exams:** College credit is guaranteed for students who achieve an AP exam score of 3 or higher in accordance with the Course Alignment Recommendations.
- i. **College-Level Examination Program (CLEP):** College credit is guaranteed for students who achieve an established College-Level Examination Program (CLEP) test score for exams that have been endorsed statewide as college level. Statewide faculty panels aligned CLEP exams to equivalent ~~Ohio Transfer Module (OTM)~~ **Ohio Transfer 36 OT36** and Transfer Assurance Guide (TAG) courses, as appropriate. Specific endorsed alignments and scores for individual CLEP exams that are outlined in the College-Level Examination Program (CLEP) Endorsed Alignment Policies document. ~~are available on the Ohio Department of Higher Education website at <https://www.ohiohighered.org/transfer/clep>.~~
- j. **International Baccalaureate (IB) Exams:** Each public institution of higher education in Ohio provides a policy including the minimum scores and course/credit alignments for awarding college credit for successfully completed International Baccalaureate exams.
- k. **One-Year Option:** Adult learners are awarded technical course credit toward a general associate of technical studies degree for completing an occupational skills training program at an adult public career-technical education institution and the respective credential approved by the Chancellor.
- ~~l. **Associate to Baccalaureate Degree Pathways:** An associate degree holder from an Ohio public institution of higher education is able to apply his or her associate degree toward a baccalaureate degree program in an equivalent field at any baccalaureate degree-granting public institution of higher education.~~
- l. **Ohio Guaranteed Transfer Pathways (OGTPs):** OGTP ensures that students who complete an associate degree in an OGTP area enter a bachelor's degree program with junior standing and are able to complete a bachelor's degree in an equivalent field in approximately 60 additional credit hours. The OGTP initiative builds upon the existing statewide credit transfer guarantees including the Ohio Transfer 36, Transfer Assurance Guides, Military Transfer Assurance Guides, and Career-Technical Assurance Guides. Baccalaureate degrees are typically completed in four semesters after earning an Associate of Arts or Associate of Science degree. This may not be true for transfer or native students who change programs of study or who fail to complete the appropriate prerequisite or general education courses that satisfy the OT36 or the broader general education or major requirements. For example, students who complete algebra-based or applied physics courses to satisfy the OT36 will find that they cannot transfer such courses to satisfy the requirements for a Bachelor of Science degree in physics or engineering. Appropriate lower-division courses that are prerequisite to upper-division requirements in a given program must additionally be completed by the transfer student.
- m. **Credit When It's Due:** Through the Credit When It's Due program, participating institutions collaborate to exchange the academic records of eligible transfer students to determine if their previously earned college credit is sufficient to be awarded an associate degree or certificate by applying credit before and/or after they began their current degree or certificate program.
- n. **Application of Credit to the Major, Minor, and Field of Concentration:** Other than the ~~Ohio Transfer Module (OTM)~~ **Ohio Transfer 36**, Transfer Assurance Guides (TAGs), Career-Technical Assurance Guides (CTAGs), Military Transfer Assurance Guides (MTAGs), Apprenticeship Pathway Programs, Advanced Placement (AP) Exams, the One-Year Option, and the ~~2+2 Programs~~ **Ohio Guaranteed Transfer Pathways (OGTPs)**, the application of credit for requirements in a specific academic major, minor, or field of concentration will be made on a course-by-course basis by the receiving institution.

- o. **Treatment of Upper- and Lower-Division Credit:** A course completed at one public institution of higher education and transferred to another will be applied to the student's degree objective in the same manner as its equivalent course at the receiving institution.
- p. **Applied Associate Degrees:** Applied degree graduates who transfer to an Associate of Arts (AA), Associate of Science (AS), or Bachelor's degree program typically must complete additional general education courses to satisfy the general education requirements. Individual **OT36** courses completed will transfer and apply toward the ~~OTM~~ **Ohio Transfer 36 OT36** of the receiving institution.
- q. **Non-Traditional Credit and Electives:** Non-traditional credit transfers as an equivalent course(s) when available at the receiving institution. If there are no equivalent courses and the courses are not applicable to the TAG, CTAG, MTAG, ~~OTM~~ **Ohio Transfer 36 OT36**, General Education Requirements, or specific program requirements, such courses will transfer or articulate as free or general electives when they exist in a program.

**Name of Policy:** 15-16-16 Artificial Intelligence

**Approved by President's Cabinet on:** November 6, 2024

**New/Revised:** Revised

**History of the issue:** This policy was reviewed to ensure it is not duplicative of existing policies and not overly burdensome. Numerous existing policies already cover the key elements of the policy, and the revisions greatly simplify the policy.

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### CURRENT/PROPOSED WORDING

#### POLICY:

All users must use generative AI chatbots and AI tools in accordance with all other policies of the College, including but not limited to 15-13-26 Academic Honesty and Integrity, 15-13-38 Departmental Academic Policy, 15-14-27 Code of Ethics and Professional Behavior, 15-15-05 Use of College Computing and Information Resources, 15-15-07 Electronic Communications, 15-16-15 Cybersecurity, 15-19-04 Student Education Records, and 15-19-10 Student Code of Conduct. Employees are required to proofread all content obtained from any AI source and delete their queries when finished.

This policy is intended to assist faculty, administration, ~~and~~ staff, and students of Stark State College in understanding and complying with the acceptable use of Artificial Intelligence (AI) and generative AI. These guidelines and controls are to protect confidential and/or sensitive data and information by preventing its entry or transfer into cloud-based data processing and transformation software and services. Only such services directly controlled by the College, contracted services, or other authorized/approved services are permitted for use with confidential and/or sensitive data and information. These procedures aim to mitigate the risks associated with unauthorized access, data leakage, and potential compliance violations.

(A) ~~Scope. These procedures apply to all employees, contractors, students, and other authorized users that handle College data and information, as well as any external vendors or service providers that have access to College systems and/or data.~~

(B) ~~Definition of Confidential and/or Sensitive Data and Information (CSDI). Data and information that must be protected due to law, regulation, or other responsibility, in order to protect the College and/or parties to whom the information pertains. This includes, but is not limited to, confidential data, protected data and information, personally identifiable information (PII), credit card information, information protected by FERPA or HIPPA ~~HIPAA~~, and copyrighted or trademark data. Also, for purposes of this policy, the name "Stark State College" or any variation, abbreviation, or likeness thereof falls under the definition of CSDI.~~

(C) ~~Risks. While we remain committed to adopting new technologies to aid our mission when possible, we also understand there are risks. These risks include uncertainty about who owns the AI-created content as well as security/privacy concerns. Understand that in most cases, the data you share is not private and will be accessible by external parties hosting the GenAI-based tools. ~~Risks include security/privacy concerns. In most cases, shared data is not private and will be accessible by external parties hosting AI-based tools.~~~~

**STARK STATE COLLEGE**  
**Budget Revision #1**  
**Unrestricted Educational & General**  
**For the 12 Months Ending June 30, 2025**

	<u>Proposal 11/13/24</u>		<u>Original 5/8/24</u>		<u>Change</u>	
	<u>Proposed Budget</u>	<u>% Of Annual Budget</u>	<u>Current Budget</u>	<u>% Of Annual Budget</u>	<u>Change \$</u>	<u>Change %</u>
<b>REVENUES:</b>						
State Appropriations	\$32,410,285	44.9%	\$32,410,285	44.5%	0	0.0%
Student Fees	35,900,836	49.7%	35,900,836	52.7%	0	0.0%
Private Gifts & Grants	350,000	0.5%	350,000	0.5%	0	0.0%
Governmental Grants & Contracts	0	0.0%	0	0.2%	0	0.0%
Sales & Services: Educational Activities	19,000	0.0%	19,000	0.0%	0	0.0%
Indirect Costs	236,000	0.3%	236,000	0.3%	0	0.0%
Other Sources	3,323,358	4.6%	3,223,358	2.1%	100,000	3.1%
Total Revenues	\$72,239,479	100.0%	\$72,139,479	100.3%	\$100,000	0.1%
<b>OTHER ADDITIONS:</b>						
Transfers in	\$50,000	0.1%	\$50,000	0.4%	0	0.0%
<b>Total Revenues &amp; Other Additions</b>	<b>\$72,289,479</b>	<b>100.1%</b>	<b>\$72,189,479</b>	<b>100.6%</b>	<b>\$100,000</b>	<b>0.1%</b>
<b>EXPENDITURES:</b>						
Personnel Services	36,162,103	50.1%	36,162,103	53.8%	\$0	0.0%
Employee Benefits	12,667,256	17.5%	12,667,256	19.2%	\$0	0.0%
Supplies	1,547,336	2.1%	1,547,336	1.9%	\$0	0.0%
Travel	406,960	0.6%	406,960	0.5%	\$0	0.0%
Information & Communications	2,005,043	2.8%	2,005,043	2.8%	\$0	0.0%
Maintenance & Repairs	3,797,754	5.3%	3,797,754	6.0%	\$0	0.0%
Miscellaneous	12,268,026	17.0%	12,242,915	9.9%	\$25,111	0.2%
Capital Equipment	690,000	1.0%	690,000	0.6%	\$0	0.0%
Total Expenditures	\$69,544,479	96.3%	69,519,368	94.8%	\$25,111	0.0%
<b>OTHER REDUCTIONS:</b>						
Non-Mandatory Transfers (Tech & Facilities Fee)	\$2,670,111	3.7%	\$2,670,111	5.2%	0	0.0%
<b>Total Expenditures &amp; Other Reductions</b>	<b>\$72,214,590</b>	<b>100.0%</b>	<b>\$72,189,479</b>	<b>100.0%</b>	<b>\$25,111</b>	<b>0.0%</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>	<b>\$74,889</b>	<b>0.1%</b>	<b>\$0</b>	<b>0.6%</b>	<b>\$74,889</b>	

This Budget Revision #1 will leave the Bookstore and Food Service Auxiliary with an estimated surplus of \$22,000.

**RESOLUTION**  
**Concerning participation in the Stark County Schools/  
 Ohio Schools Consortium**  
**Electric Service RFP**

**AUTHORIZING STARK STATE COLLEGE, ACTING JOINTLY AS A MEMBER OF THE OHIO SCHOOL CONSORTIUM (“CONSORTIUM”), TO ISSUE A REQUEST FOR PROPOSAL FOR THE PURCHASE OF COMPETITIVE RETAIL ELECTRIC SERVICE FROM THE LOWEST AND BEST BIDDER SUBMITTED TO THE CONSORTIUM AND AUTHORIZING THE BOARD TO PURCHASE COMPETITIVE RETAIL ELECTRIC SERVICE FROM SUCH BIDDER.**

**The members of the Consortium for retail electric service procurement are Metropolitan Educational Technology Association, the Ohio Mid-Eastern Regional Education Service Agency, the Stark County Schools Council of Governments, Columbus City Schools, and South-Western City Schools.**

**WHEREAS**, the College is a member of Stark County Schools Council of Governments, a body authorized by state statute to aggregate the purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

**WHEREAS**, in prior years, the Stark County Schools Council of Governments has joined with other school districts and educational purchasing councils, acting jointly as a member of the Ohio Schools Consortium, to conduct a Request for Proposal (“RFP”) for competitive electric service; and

**WHEREAS**, through prior RFP processes, the Consortium has selected the lowest and best bids submitted in response to RFPs; and the College has previously elected to enter into a Master Supply Agreement with the lowest and best bidder for competitive retail electric service for all of the College's electric supply; and

**WHEREAS**, the Consortium intends to issue a new RFP for competitive retail electric service commencing on or about the meter read date of the July 2025 billing cycle with an initial contract term of two (2) or three (3) years, and the option to extend the contract for additional periods agreed to by the parties for a total contract term not to exceed five (5) years; and

**WHEREAS**, the College wishes to participate in this upcoming RFP process and potentially execute a Master Service Agreement with the lowest and best RFP bidder; and

**WHEREAS**, the President or the President’s designee will review the lowest and best bid and corresponding terms when the RFP is concluded and determine whether the RFP resulted in the lowest and best bid for competitive retail electric service for all of the College’s electric supply.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF STARK STATE COLLEGE** as follows:

Section 1. The Board of Trustees of the College does hereby consent, as a member of the Stark County Schools Council of Governments, to the conducting of an RFP process by the Consortium for competitive retail electric service commencing on or about the meter read date of the July 2025 billing cycle with an initial contract term of two (2) or three (3) years, and the option to extend the

contract for additional periods agreed to by the parties for a total contract term not to exceed five (5) years.

Section 2. The Board of Trustees of the College does hereby authorize the President or President's designee to execute a Master Supply Agreement between the College and the lowest and best bidder in the RFP so long as the President or their appointee finds that the price reflects the results of a public and competitive RFP process.

Section 3. The Board of Trustees hereby directs the CFO/Treasurer to determine if the College has sufficient funds to certify this resolution and, if the CFO/Treasurer so finds, to certify this resolution.

This resolution is being enacted on the 13th day of November, 2024.

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Harun Rashid  
Chair, Board of Trustees

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Para M Jones, Ph.D.  
President



**CERTIFICATE**  
**EXPENDITURE BASED ON CONTRACT**

The undersigned hereby certifies that: (a) the foregoing is a true copy of a resolution duly passed by the Board of Trustees of said College on the 13th day of November 2024; (b) pursuant to Ohio Revised Code Section 5705.412, the College has in effect for the remainder of the school fiscal year and the succeeding fiscal year sufficient unencumbered reserves, when combined with estimated revenue from all other sources available to the College at the time of certification, that are sufficient to provide operating revenues necessary to enable the College to maintain all personnel and programs on all days in its school calendar for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days that instruction was held or is scheduled to be held for the current fiscal year; (c) this Certificate attached to the appropriation measure shall cover only the fiscal year in which the appropriation measure is effective; and (d) this Certificate covers the term of the Master Supply Agreement including any allowable extensions.

Dated: November 13, 2024

STARK STATE COLLEGE

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Kevin D. Gardner, CFO/Treasurer

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Para M. Jones, President

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Harun Rashid, Board Chair

**Resolution**  
**To Approve the 2024 Efficiency Report**  
**November 13, 2024**

**WHEREAS**, the State’s biennial budget established in Am. Sub. H.B. 64 of the 131st General Assembly required a report in response to the Governor’s Task Force on Affordability and Efficiency in Higher Education which was created pursuant to Executive Order 2015-01K; and

**WHEREAS**, the subsequent State Budget bill, Am. Sub. H. B. 49 of the 132nd General Assembly, requires that the board of trustees of each public institution of higher education approve the institution’s efficiency report submitted to the Chancellor; and

**WHEREAS**, various other provisions related to textbook affordability require reporting, and the Chancellor has determined that it is most efficient to include these new requirements in the annual efficiency report; and

**WHEREAS**, The College has prepared the required report using the template format provided by the Chancellor, and has included additional narrative as it has determined will best explain the completeness of the report and how it meets all requirements of the law;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of Stark State College does hereby accept and approve the 2024 Efficiency Report to the Chancellor of Higher Education.

This resolution is being enacted on this 13th day of November, 2024.

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Harun Rashid  
Chair, Board of Trustees

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Para M. Jones, Ph.D.  
President

## Treasurer's Notes

### 2024 Statewide Efficiency Report

11/13/2024

- The questions about FY24 were not given to the institutions until September 20, 2024 which was after the end of FY24. Most of the questions were simplified from prior year reports. There were no new requirements to be reported this year due to changes in law.
- The Chancellor is using the annual efficiency report to ask about how distance learning is impacting our capital planning and facility usage as he did a year ago. We were able to report that we have repurposed computer lab space as demand declines to create space for needed lecture rooms for in-demand programs.
- The College has been actively pursuing collaboration with other regional institutions on a regular basis. These activities were reported under the Regional Compacts section. Our previous response was adequate, and the Chancellor did not require a more formal connection to the Regional Compact of which we are a member. As such, we are reporting in a similar manner.
- Three of the four categories in the Textbook Affordability section declined in cost to the students from last year (New Textbooks, Used Textbooks and Rental Textbooks). We continue to expand the use of OER materials and Inclusive Access.
- The Chancellor is again using the annual efficiency report to ask about how institutions manage course fees. We have relatively few, and we only propose them where the costs for materials are excessive and should not be spread across the whole student population because the students involved often realize some individual benefit.



## FY24 Efficiency Reporting Template

### Introduction:

Ohio Revised Code section 3333.95 requires the chancellor of the Ohio Department of Higher Education (DHE) to maintain an “Efficiency Advisory Committee” that includes an “efficiency officer” from each state institution of higher education (IHE). Each IHE must then provide an “**efficiency report**” updated annually to DHE, which is compiled by the chancellor into a statewide report shared at year end with the governor and legislature. The committee itself meets at the call of the chancellor.

There are a number of topics that are required to be addressed per the Ohio Revised Code. Specifically, ORC Section 3333.951(C) requires IHEs to report on their annual study to determine the cost of textbooks for students enrolled in the institution. ORC 3333.951(B) requires Ohio’s co-located colleges and universities to annually review best practices and shared services and report their findings to the Efficiency Advisory Committee. ORC 3345.59(E) requires information on efficiencies gained as a result of the “regional compacts” created in 2018.

The reporting template also requests information regarding college debt and debt collection practices, among other things.

***Your Efficiency Report Contact:*** **Alex Penrod**, Special Assistant to the Chancellor for External Affairs, 614-995-7754 or [apenrod@highered.ohio.gov](mailto:apenrod@highered.ohio.gov). Please provide your institution’s efficiency report by **Friday, November 15, 2024** via email.



As in previous years, the Efficiency Reporting Template is structured into the following sections:

- **Section I: Efficiency and Effectiveness** – This section captures information on progress made from strategic partnerships and practices that are likely to yield significant savings and/or enhance program offerings.
- **Section II: Academic Practices** – This section covers areas more directly related to instruction, with an emphasis on actions taken to reduce the costs to students of textbooks, including the options of Inclusive Access and Open Educational Resources.
- **Section III: Policy Reforms** – This section captures state IHE responses to suggested policy reforms originating from state initiatives, including transcript withholding and Second Chance Grants as created in Sub. SB 135.
- **Section IV: Future goals** – In the spirit of continuous improvement, the DeWine-Husted administration continues to request feedback on steps the state can take to support your institution's goals.

**For purposes of this report, efficiency is defined on a value basis as a balance of quality versus cost:**

- Direct cost savings to students (reducing costs)
- Direct cost savings to the institution (reducing costs)
- Cost avoidance for students (reducing costs)
- Cost avoidance to the college/university (reducing costs)
- Enhanced advising, teaching (improving quality)
- IP commercialization (improving quality)
- Graduation/completion rates (improving quality)
- Industry-recognized credentials (improving quality)
- Experiential learning (improving quality)

These are examples only. Please consider your responses to address broader measures of efficiency, quality, cost and value. Please also note that this is only a template. Feel free to respond in any additional way you believe is helpful.



## *Insert College/University Name Here*

### **Section I: Efficiency and Effectiveness**

#### **Benchmarking**

Each institution should regularly identify and evaluate its major cost drivers, along with priority areas that offer the best opportunities for efficiencies. Institutions should also track their progress in controlling costs and improving effectiveness.

1. How do expenditures on instruction and academic support benefit your institutional mission and priorities?

The Mission Statement of the College is “Stark State College positively influences the life of each student and our communities by providing access to high-quality, relevant, and affordable education.” The Vision Statement specifies that the College aspires to be Ohio’s leading community college in fostering student success and community prosperity through innovation, responsiveness, and partnerships. Expenditures on instruction and academic support are the primary means of providing high-quality, relevant and affordable education. Student success is fostered by expenditures on academic support. To meet the needs of the community as a whole, instructional and academic support expenditures are also used to respond to the needs of local employers through workforce partnerships. The majority of the College’s expenditures are focused on student success through instruction and academic support.

2. Other than HEI, what other data, metrics, or benchmarks does your institution utilize to evaluate operational efficiencies and the appropriate balance of instructional vs. administrative expenses? How is such data utilized by your institution? Please summarize and provide an overview of your performance based on each measure.

SSC benchmarks its cost per FTE against the cost per FTE by functional expense category for the other 2-year colleges in Ohio using the Resource Analysis reports and the HEI system reports as the data becomes publicly available. The proper balance between instructional and noninstructional expenses will vary from institution to institution due to structure, funding and purpose. Our assessments are geared toward delivering the best quality education at the lowest cost in order to meet our stewardship obligation. Our goal is to be in the top 5 lowest-cost per FTE 2-year institutions in Ohio. The College also closely monitors average class size and the number and modality of sections offered to both control instructional costs and to preserve



access to coursework needed to complete credentials in a timely manner. Academic Affairs produces a strategic staffing spreadsheet each semester to ensure that staffing levels are being achieved in the respective academic departments.

## Facilities Planning

1. How has your institution employed planning and changing use of campus space to reduce costs and increase efficient use of capital resources?

We continue to evaluate opportunities to lease unused or underutilized space to generate revenue to help offset operating costs. This year we have also evaluated two satellite locations to determine the feasibility of moving the academic programs to our main campus. The decision was made to move one program from its current location, and the other program will remain where it is until suitable space is available in a new location. These decisions are subject to change. Additionally, the decision was made to keep a satellite location open instead of selling the property and relocating the activities to the main campus, to support the local schools which have joint activities with the College and to maintain lecture space for an academic program which will be difficult to relocate.

2. How have recent enrollment trends, including changing demographics and the increased utilization of distance learning, impacted facilities planning at your institution?

Enrollment trends include increases to the CCP population who are taking most of their classes in the high schools we partner with under CCP MOU's. We are also seeing web-based classes being chosen by students over computer lab-based classes. We are continuing to renovate underutilized areas of the College for programs which are growing and need additional lab space. Underutilized computer labs are being converted to much needed lecture rooms which also creates an efficiency by reducing the need to replace the computers.

3. What benchmarks or data sources does your institution use to assess demand for physical space?

We monitor the enrollment in our programs and degree pathways to ensure sufficient space is available.



### Regional Compacts

ORC Section 3345.59 requires regional compacts of Ohio’s public institutions, with an executed agreement in place by June 30, 2018, for institutions to collaborate more fully on shared operations and programs. The section identifies areas to be addressed to improve efficiencies, better utilize resources and enhance services to students and their regions. Per paragraph E of that section:

(E) Each state institution of higher education shall include in its annual efficiency report to the chancellor the efficiencies produced as a result of each compact to which the institution belongs.

**Specific to the Regional Compact in which your institution is a member**, please describe collaborations that have occurred within the regional compacts and the efficiencies or enhanced services provided in any of the relevant categories below.

Category	Description
Reducing duplication of academic programming	Stark State College assessed duplication of programs as part of ODHE’s five-year reporting process. Cuyahoga Community College, Lorain County Community College, Lakeland Community College, and North Central State College are not close in proximity to Stark State. Our students wouldn’t drive the distance required to attend one of our duplicated programs at their locations; therefore, we don’t consider them to be duplicated programs. Kent State-Stark only has one associate degree program that is similar to Stark State. We offer a transfer degree in Criminal Justice whereas they offer an AAS degree in Criminal Justice. Students attend Stark State for the degree due to our low tuition, ability to transfer to numerous colleges with the degree, and the quality of our program. We offer over 17 articulation agreements with Kent State-Stark in support of our partnership.
Implementing strategies to address workforce education needs of the region	Stark State College assesses the needs of workforce through our program advisory committees, involvement in the community, and requests for positions through Academic Affairs and Workforce Development. We add and modify curriculum to meet changing employment needs in our career fields, licensure requirements, and credential requirements. We inactivate curriculum if it isn’t meeting the needs of our service-districts or has resulted in low enrollment. We meet work hospitals, businesses, and





	<p>other industries to discuss their workforce needs and identify ways that we can address them. For example, we partnered with Summa Health on their SMART Start program and Akron Children’s Hospital on their Career Launch program, Ariel Inc., and Plumbers and Pipefitters unions. Employees at our workforce partners are enrolled in our degree programs as part of the programs offered to them. Stark State also supports prior learning assessment, including ITAGS, as a means to support workforce educational needs. We recently received a grant in nursing to assist with increasing the percentage of underrepresented students in the field.</p>
Sharing resources to align educational pathways and to increase access within the region	<p>We are increasing CCP pathways, Career Tech pathways and university transfer articulation agreements. We are also submitting/resubmitting courses for approval for OT36, TAG, CTAG, MTAG, ITAG, and OGTP. We participated in a statewide grant to create educational pathways with private colleges/universities across the state.</p>
Reducing operational and administrative costs to provide more learning opportunities and collaboration in the region	<p>We share proprietary Cost/FTE data with colleges in the Compact to identify cost drivers that may be out of line with our peers. We partner with Clark State to offer a joint judicial affairs degree program as well as certificates. We share a physical library with Kent State-Stark campus. We also support Kent State-Stark students publishing in our Stark Voices newsletter due to Kent State-Stark no longer offering a Writing Center for their students. We also partner with Kent State-Stark on a joint Student Leadership Academy as well as campus supported student events.</p>
Enhancing career counseling and experiential learning opportunities for students	<p>We offer career fairs on campus that link students to employers within their respective fields. We participate in the Northeast Ohio regional job fair. We partner with Kent State-Stark on a student leadership academy. Students are offered the opportunity for mock interviews to support their employment skills. We also offer apprenticeship, service-learning, practicum, and clinical rotations for students. Students enroll into one of our career communities at the College and receive career counseling from Career Services to assist with selection of major.</p>
Collaboration and pathways with information technology centers, adult basic and literacy education programs and school districts	<p>We partner with many high schools for College Credit Plus with around seven of the school districts offering the full associate’s degree to their students. We serve as a sister college to East Community Learning Center. We provide tours to middle school and high school students and discuss possible career pathways with them.</p>
Enhancing the sharing of resources between institutions to expand capacity	<p>We share a physical library with Kent State University-Stark location. Kent State-Stark students are publishing in our Student Voices newsletter.</p>



and capability for research and development	
Identifying and implementing the best use of university regional campuses	We share a physical library with Kent State University-Stark location. Kent State-Stark students are publishing in our Student Voices newsletter. We meet with representatives from Kent State-Stark each semester to discuss ways that we can increase our partnership. This year we jointly offered a Fall Fest for students. We also jointly offer a student learnership academy as well as other celebrations for students.
Other initiatives not included above	We partner with colleges and universities within the region on grants that support articulation agreements/partnerships and programs to meet economic development and workforce needs. We extend an invitation to community members for college events, such as STEM Day and guest speaker events.

### Co-located Campuses

ORC Section 3333.951(B) requires Ohio’s co-located colleges and universities to annually review best practices and shared services in order to improve academic and other services and reduce costs for students, and to report their findings to the Efficiency Advisory Committee.

(B) Each state institution of higher education that is co-located with another state institution of higher education annually shall review best practices and shared services in order to improve academic and other services and reduce costs for students. Each state institution shall report its findings to the efficiency advisory committee established under section [3333.95](#) of the Revised Code. The committee shall include the information reported under this section in the committee's annual report.

Co-located campus: Kent-State University: Stark Campus

Type of Shared Service or Best Practice (IE: Administrative, Academic, etc.)	Please include an explanation of this shared service.	Monetary Impact from Shared Service
Academic	Sharing of academic library space, materials, and online library services.	No Change



Academic	We hold regularly scheduled, formalized meetings focused on academic advising topics to help facilitate communication and information sharing between co-located partners. We keep each other updated on programmatic changes resulting in changes to the transfer pathway.	No Change
Academic	We partner for student events, Student Leadership Academy, and publication of Stark Voices for students.	No Change
Academic	We created a common walking trail.	No Change
Best Practice	Employees and students can use KSU-Stark’s recreational center	No Change
Security	The security teams at Stark State and our co-located partner, KSU-Stark, work together to keep each other informed of events and/or situations on and around our campuses. These teams hold regular, formalized meetings to review and discuss procedures, campus safety, needs, concerns, and potential solutions to best serve our students and campus populations.	No Change

## Section II: Academic Practices

This section covers areas more directly related to instruction, with an emphasis on savings strategies related to the cost of textbooks, and the expanded use of alternative instructional materials.

### Textbook Affordability

#### **Textbook Cost Study and Reducing Textbook Costs for Students**

ORC Section 3333.951(D) requires Ohio’s public colleges and universities to do the following on an annual basis:

(D) Each state institution of higher education shall conduct a study to determine the current cost of textbooks for students enrolled in the institution, and shall submit the study to the chancellor of higher education annually by a date prescribed by the chancellor.

ORC Section 3333.951(C) requires Ohio’s public colleges and universities to report their efforts toward reducing textbook costs for students.



(C) Each state institution of higher education annually shall report to the efficiency advisory committee on its efforts to reduce textbook costs to students.

Your institution’s submission of information via the annual Efficiency Report is used to satisfy these statutory requirements. **Please attach one spreadsheet with two tabs.** The first tab should include the analysis of textbook costs developed by your institution as shown in Table 1 below. The second tab should include the analysis of the number of courses that utilized other sources of information as shown in Table 2 below.

Table 1	
Category	Amount
Average cost for textbooks that are new	
Average cost for textbooks that are used	
Average cost for rental textbooks	
Average cost for eBook	

Table 2	
Category	Number of Courses
Did not require students to purchase course materials; includes OER and/or institutionally provided materials	
Exclusively used OER materials	
Used OER materials together with purchased course materials	
Provided course materials through inclusive access	

**Other Textbook Affordability Practices**

What other practices, if any, does your institution utilize to improve college textbook affordability?



Please provide any relevant information in the table below.

Initiative	Explanation of Initiative	Cost Savings to Students
Textbook Affordability Committee	Regular discussions on new trends in textbook savings	Ongoing
Publisher negotiation	Cost negotiations	Ongoing
Ongoing department research	Attempt to identify options for students	Ongoing

Please provide contact information for the person completing this section of the Efficiency Report, so that we may follow up if we have questions.

Bruce Wyder, Director of Budget – [bwyder@starkstate.edu](mailto:bwyder@starkstate.edu)

### Section III: Policy Reforms

#### Special Purpose Fees Policy

Limitations on increases in instructional and general fees have traditionally been set by the General Assembly within biennial operating budgets. Limitations on special purpose fee increases, alternatively, are fairly new beginning with Am. Sub. HB 49 of the 132<sup>nd</sup> General Assembly. Section 381.160 of Am. Sub. HB49 precluded increases in special purpose fees and establishing new special fees, at universities, except for certain categories of fees specifically exempted in law from the fee limitations. Am. Sub. HB 166 of the 133<sup>rd</sup> General Assembly continued the special purpose fee restriction but additionally required the Chancellor to review and approve new special purpose fees and increases in existing special purpose fees at universities and community colleges. This same level of special purpose fee restraint has been continued in every biennial budget since, including the current biennial budget Am. Sub. HB 33 (Section 381.260(A)(1)(c)).

1. Please include a table that separately shows general and special fee totals for each of the past five years.



General and special fee totals for each of the past five years  
Stark State College  
FY2020-FY2024

Account	Fee	FY2020	FY2021	FY2022	FY2023	FY2024
5230	General Fall	4,205,359.75	4,355,808.30	4,303,545.15	4,912,278.76	5,181,085.15
5232	General Spring	3,800,872.80	3,840,643.35	3,938,013.95	4,195,713.57	4,580,350.50
5233	General Summer	840,962.15	717,801.25	764,669.38	855,725.98	826,847.76
	General Fee portion of Tuition	8,847,194.70	8,914,252.90	9,006,228.48	9,963,718.31	10,588,283.41
5240	NonResident Fall	127,645.50	117,162.00	139,870.50	128,290.50	133,644.00
5242	NonResident Spring	123,969.00	118,680.00	128,742.00	140,416.50	122,485.50
5243	NonResident Summer	32,914.77	28,547.11	29,404.14	20,932.39	26,477.97
5250	Selective Service Fall	10,578.00	867.00	59,404.50	11,317.50	(36,859.50)
5252	Selective Service Spring	258.00	9,401.40	74,110.50	10,255.50	(73,659.00)
5253	Selective Service Summer	4,001.16	1,546.45	1,965.62	1,546.54	(1,159.54)
5262	App/Matriculation Fee	664,929.49	571,085.00	791,248.80	567,113.60	258,226.40
5263	Welding Lab Fee	66,793.35	70,228.80	103,728.34	50,842.86	74,400.00
5264	Culinary Supplies	28,745.06	22,615.46	21,358.04	21,453.57	32,110.00



5265	Dietetic Supplies	1,575.00	1,350.00	1,575.00	-	1,350.00
5266	Law Enforcement Academy	41,600.00	36,800.00	38,400.00	12,000.00	16,800.00
5267	Commercial Driver's License	200,797.36	366,673.68	374,494.17	200,983.72	258,997.87
5268	Judicial Court Reporting Fee	2,298.81	3,956.83	6,101.44	942.50	3,360.00
5269	PHYSICAL THERAPIST ASSISTANT FEE	1,659.00	2,291.00	1,501.00	1,738.00	1,920.00
5273	Late Fee	61,279.81	58,202.85	49,813.39	55,310.00	61,350.00
5275	Student Locker Fee	173.25	18.00	54.00	99.00	76.50
5276	Parking Fines	3,500.00	30.00	555.00	345.00	255.00
5277	Parking Permits	500.00	250.00	410.00	1,770.00	1,400.00
5278	Credit By Exam	3,745.60	16,007.79	3,906.26	2,398.78	681.10
5280	Nursing Test	158,762.00	190,219.16	198,698.98	99,959.92	53,135.00
5282	Background Check Fee	131,696.94	113,943.15	123,631.29	120,786.10	130,060.00
5283	HVAC Test	347.82	827.14	804.95	200.00	40.00
5286	Respiratory Care Practicum	11,067.00	11,475.00	12,825.00	8,775.00	10,220.00
5287	Maintenance & Security	663,497.97	604,591.81	582,125.51	559,880.05	552,123.93
5288	Liability Insurance	19,066.29	18,583.04	19,448.14	19,575.50	17,329.00



5289	Health Record Management Fee	13,533.14	13,764.62	7,175.66	6,894.00	2,142.00
5290	Facility Fee Fall	53,900.00	52,500.00	53,900.00	54,600.00	51,100.00
5292	Facility Fee Spring	59,500.00	57,400.00	61,600.00	62,300.00	58,800.00
5293	Facility Fee Summer	26,485.25	20,587.20	23,087.72	27,705.38	22,340.93
5294	Distance Learning Fee	652,259.66	865,195.83	772,369.51	762,160.58	773,838.23
5295	Surgical Technology Course Fee	3,553.00	4,180.00	2,926.00	4,731.00	4,351.00
5296	Nursing Test ATI	-	-	66,629.04	243,148.16	324,775.70
	Other "general" and special fees	3,170,632.23	3,378,980.32	3,751,864.50	3,198,471.65	2,882,112.09

Note: FY2024 Selective Service Fees were negative due to canceling erroneous prior year charges to CCP students.

- 2. What criteria are used to determine whether a course or lab fee is appropriate? - **The decision to create a fee is determined at the request of an academic department, and approved by the dean and Provost, based on whether there are costs which are excessive and should not be supported by the general population. Additionally, certain costs pertain to specific students and often bestow direct benefit to the students in the course.**

### Additional Practices

Some IHE's may implement practices that make college more affordable and efficient, but which have not been the topic of a specific question in this reporting template. This section invites your institution to share any positive practices you have implemented that benefit student affordability and/or institutional efficiency.





Please share any additional best practices your institution is implementing or has implemented.

1. We have many grants that are designed to support student retention and completion.

## Section IV: Future Goals

The DeWine-Husted administration recognizes that each IHE faces unique challenges and opportunities with respect to the institution's highest priority goals over the next several years. With that in mind, please provide any suggestions about possible roles the state could play in supporting your institutional goals.

Please provide your thoughts and suggestions regarding ways the State of Ohio can further support strength, resiliency and reputational excellence in Ohio's post-secondary education system.

1. Rework the funding model to apply to the current higher education environment
2. Simplify the reporting processes by streamlining requirements, not requiring us to report on every policy, pull data from one report submitted to ODHE that is being used in other reports, or provide funding to assist with the increase in reporting processes.
3. Streamline the process for community colleges to offer bachelor's degrees to resemble that of universities given that the university process to offer associate degrees is the same as community colleges.

Thank you for completing the FY24 Efficiency Reporting Template. We appreciate the important role Ohio's colleges and universities play in supporting Ohio students, economic growth, world-class research and the overall success for our state.

TABLE 1

Stark State College Textbook Analysis	<u>FY2024</u>	<u>FY2023</u>	<u>Change</u>	<u>% Chg.</u>	<u>Notes</u>
Average cost for textbooks that are new	\$ 94.28	\$ 110.00	\$ (15.72)	-14.3%	Switched higher cost materials from physical to Inclusive Access
Average cost for textbooks that are used	\$ 78.18	\$ 84.00	\$ (5.82)	-6.9%	Spring buyback was better than from the prior year, providing a better depth of supply.
Average cost for rental textbooks	\$ 73.30	\$ 76.00	\$ (2.70)	-3.6%	Average cost declined due to change in mix of titles rented
Average cost for eBook	\$ 64.00	\$ 57.00	\$ 7.00	12.3%	Cost is determined by publisher's rates

TABLE 2	
Category	Number of Courses
Did not require students to purchase course materials; includes OER and/or institutionally provided materials	46
Exclusively used OER materials	26
Used OER materials together with purchased course materials	0
Provided course materials through inclusive access	98

# STARK STATE COLLEGE - CRIME STATISTICS REPORT

January 1, 2023 – November 4, 2024

REPORTED CRIME STATS FOR CLERY ACT			
<i>Required to report these statistics to Department of Education once a year.</i>			
CATEGORY	VENUE	2023 Statistics	2024 Statistics
MURDER	On Campus	0	0
	Satellite Location	0	0
MANSLAUGHTER	On Campus	0	0
	Satellite Location	0	0
SEX OFFENSES: <i>Forcible</i>	On Campus	0	0
	Satellite Location	0	0
<i>Non-forcible</i>	On Campus	0	0
	Satellite Location	0	0
ROBBERY	On Campus	0	0
	Satellite Location	0	0
AGGRAVATED ASSAULT	On Campus	0	0
	Satellite Location	0	0
BURGLARY	On Campus	0	0
	Satellite Location	0	0
ARSON	On Campus	0	0
	Satellite Location	0	0
MOTOR VEHICLE THEFT	On Campus	0	1
	Satellite Location	0	0
DOMESTIC VIOLENCE*	On Campus	0	0
	Satellite Location	0	0
DATING VIOLENCE*	On Campus	0	0
	Satellite Location	0	0
STALKING*	On Campus	1	0
	Satellite Location	0	0
ARRESTS/REFERRALS FOR DISCIPLINARY ACTION			
LIQUOR LAW VIOLATIONS	On Campus	0	0
	Satellite Location	0	0
DRUG-RELATED VIOLATIONS	On Campus	1	1
	Satellite Location	2	0
WEAPONS POSSESSION	On Campus	0	0
	Satellite Location	1	0
<b>TOTALS</b>		<b>5</b>	<b>2</b>
*The following statistics have been added to maintain compliance with the Campus SAVE Act.			
<b>REPORTED CRIME STATS FOR STARK STATE COLLEGE</b>			

# STARK STATE COLLEGE - CRIME STATISTICS REPORT

January 1, 2023 – November 4, 2024

<i>These statistics are reported to the College Community for their awareness.</i>			
CATEGORY	VENUE	2023 Statistics	2024 Statistics
CRIMINAL DAMAGING	On Campus	0	0
	Satellite Location	0	1
THEFT	On Campus	1	2
	Satellite Location	1	0
IDENTITY THEFT	On Campus	0	0
	Satellite Location	0	0
ASSAULT	On Campus	0	1
	Satellite Location	0	0
INDUCING PANIC	On Campus	0	0
	Satellite Location	1	0
MENACING/VERBAL THREATS	On Campus	1	0
	Satellite Location	1	0
HARASSMENT	On Campus	2	0
	Satellite Location	0	0
DISRUPTIVE BEHAVIOR	On Campus	8	2
	Satellite Location	2	2
INDECENT EXPOSURE	On Campus	0	0
	Satellite Location	0	1
<b>TOTALS</b>		<b>17</b>	<b>9</b>

**NOTE 2023:**

- 23-0004 – Disruptive Behavior (Main S – Bus Office)
- 23-0005 – Disruptive Behavior (Akron Satellite)
- 23-0037 – Weapon Possession (Akron Satellite)
- 23-0042 – Disruptive Behavior (Akron Satellite)
- 23-0044 – Theft (Whipple Auto Satellite)
- 23-0050 – Disruptive Behavior (Main)
- 23-0054 – Menacing/Verbal Threat (Whip. Auto Sat.)
- 23-0055 – Harassment
- 23-0056 – Inducing Panic (Whipple Auto)
- 23-0064 – Menacing (Unfounded - Prank)
- 23-0074 – Disruptive Behavior (Main)
- 23-0091 – Harassment
- 23-0094 – Stalking complaint (Main)
- 23-0122 – Drug-Related Violation (Canton Satellite)
- 23-0126 – Theft (Main)
- 23-0130 – Disruptive Behavior (Main)
- 23-0133 – Disruptive Behavior (Main)
- 23-0134 – Drug-Related Violation (Main)
- 23-0139 – Drug-Related Violation (Canton Satellite)
- 24-0001 – Disrupt. Behavior (Main) Occur. 12/22/23

**NOTE 2024:**

- 24-0035 – Indecent Exposure (Off-Campus)
- 24-0044 – Disruptive Behavior (Akron)
- 24-0050 – Crim Damage (Whipple Auto Shed)
- 24-0056 – Motor Vehicle Theft (Main)
- 24-0066 – Assault (Akron)
- 24-0071 – Theft (Main)
- 24-0083 – Disruptive Behavior (Main)
- 24-0093 - Disruptive Behavior (Canton)
- 24-0100 – Disorderly Conduct (Canton)
- 24-0104 – Theft (Main)
- 24-0108 – Drug-Related Violation (Main)

<b>Stark State College</b>				
<b>Out-of-State Travel Authorizations</b>				
<b>Employee</b>	<b>Attending</b>	<b>Where</b>	<b>When</b>	<b>Expense</b>
Danette Bosh Alexander	American Association of Community College Future Leaders Institute	Washington DC	Oct 7-9	\$3,475
Charles McDowell	General Motors National Conference*	Detroit, MI	Oct 13-16	\$2,150
Sam Renfroe	CASE Community College Grant Professionals Conference	Baltimore MD	Oct 16-17	\$1,545
* Grant funded ** Program Requirement *** Strategic Excellence Award				

**2024-2025 Calendar of  
Board Meetings and Events**

<b><i>DATES</i></b>	<b><i>MEETING/EVENT</i></b>	<b><i>TIME</i></b>	<b><i>LOCATION</i></b>
<b>NOVEMBER, 2024</b>			
13	Wednesday	BOARD MEETING	8 a.m. S304
<b>DECEMBER, 2024</b>			
11	Wednesday	BOARD MEETING	8 a.m. TBD
17	Tuesday	One Year Certificate Ceremony	6 p.m. M100/101
<b>JANUARY, 2025</b>			
5	Sunday	Commencement Ceremony	2 p.m. Canton Civic Center
8	Wednesday	BOARD MEETING	8 a.m. TBD
<b>FEBRUARY, 2025</b>			
12	Wednesday	BOARD MEETING	8 a.m. TBD
<b>MARCH, 2025</b>			
12	Wednesday	BOARD MEETING	8 a.m. TBD
<b>APRIL, 2025</b>			
9	Wednesday	BOARD MEETING	8 a.m. TBD
<b>MAY, 2025</b>			
14	Wednesday	BOARD MEETING	8 a.m. TBD
18	Sunday	Commencement Ceremony	2 p.m. Canton Civic Center
<b>JUNE, 2025</b>			
11	Wednesday	BOARD MEETING	8 a.m. TBD
<b>JULY, 2025</b>			
9	Wednesday	BOARD MEETING	8 a.m. TBD
<b>AUGUST, 2025</b>			
13	Wednesday	BOARD MEETING	8 a.m. TBD
<b>SEPTEMBER, 2025</b>			
10	Wednesday	BOARD MEETING	8 a.m. TBD
<b>OCTOBER, 2025</b>			
8	Wednesday	BOARD MEETING	8 a.m. TBD
<b>NOVEMBER, 2025</b>			
12	Wednesday	BOARD MEETING	8 a.m. TBD
<b>DECEMBER, 2025</b>			
10	Wednesday	BOARD MEETING	8 a.m. TBD