getting started
STUDENT GUIDE

Stark State COLLEGE

Name _____

Student ID ___S00_____

Gateway advisor _____

(if not yet assigned, watch your Stark State email for a message from your advisor)

#1 LOG INTO *mySSC.starkstate.edu*

❏ username _____
❏ email _____
❏ password _____

to access *mySSC*

- go to *mySSC.starkstate.edu*
- enter your username and password
  – or –
- go to the Stark State homepage: starkstate.edu
- navigate to the bottom left corner of the page
- click mySSC
- enter your username and password

Your username is the first initial of your first name, your last name, your two-digit birth month and two-digit birth day. Add @starkstate.net for your email address.

Your default password is your first, middle and last initial, a period, and the first six digits of your social security number (if you don't provide a middle name, use an "x" for your middle initial).

If you have difficulty accessing your account, call 330-494-6170 ext. 4357 (HELP) or email helpdesk@starkstate.edu

#2 LOG INTO YOUR EMAIL
three ways to access your email

- log into mySSC > tools > general > email
- visit: *accounts.google.com*
- go to: *http://mail.google.com/hosted/starkstate.net*

scan for more information about MFA

❏ **upon signing into your email, complete the multi-factor authentication (MFA) process**

Check your email and mySSC daily for important updates.

#3 LEARN ABOUT MAJOR AND PLACEMENT

❏ review placement scores _____

  reading _____ mathematics _____ writing _____

❏ review transcripts - high school/college
❏ review major and career community

  _____
  (career community)

watch your email for information regarding future meetings with your advisor

#4 PURCHASE YOUR TEXTBOOKS
Akron students

❏ order textbooks at
  shop.starkstate.edu/order-textbooks
❏ textbook pickup, A003

Main campus students

❏ bookstore, G105
❏ *shop.starkstate.edu/order-textbooks*
  books go on sale _____

#5 COMPLETE MANDATORY SUCCEEDING ONLINE - ONLINE CLASSES ORIENTATION

before accessing an online class, students are required to complete the Succeeding Online Orientation

all Succeeding Online modules must be complete before you can access your online course

an email with information regarding the completion of Succeeding Online will be sent to your Stark State email two weeks before the start of the semester

to access Blackboard

- log into *blackboard.starkstate.edu*
- username: student email
- password: Stark State password
- Blackboard access will be available 48 hours after enrolling in classes

to find Succeeding Online in Blackboard

- click the Courses link
- Succeeding Online is located in the list of current courses

#6 CHOOSE PAYMENT METHOD

- ❏ apply for grants and loans: *studentaid.gov* (school code: 011141)
- ❏ learn about scholarships: *starkstate.edu/scholarships*
- ❏ take a copy of your bill and discuss your financial aid status in person at Student Services -or-
- ❏ make a payment in mySSC by choosing the myBill+Payment button or on campus at the cashier's window
- ❏ set up refund preference in mySSC by choosing the myBill+Payment button then select the refund tab

Akron students // The College Store // A103
Main campus // cashier's office // S300

first payment due _____

#7 COMPLETE FINANCIAL AID REQUIREMENTS

once you have completed your FAFSA, additional requirements can be viewed in mySSC

- ❏ log in to mySSC>Financial Aid Home>Your Financial Aid Dashboard
- ❏ unsatisfied requirements will appear in your financial aid home tab

all students utilizing financial aid must complete

- ❏ Title IV Authorization
- ❏ Standards of Academic Progress Acknowledgment forms

additional requirements may include

- ❏ completion of the independent or dependent verification process
- ❏ parent(s)/student and/or spouse tax return transcript year _____
- ❏ non-filer statement parent(s)/student and/or spouse year _____
- ❏ W-2s parent(s)/student and/or spouse year _____
- ❏ Identity and Statement of Education Purpose

any student taking out a student loan must complete the following steps

- • accept the loan amount you need for the school year through mySSC>Financial Aid>Your Financial Aid Dashboard
- • complete entrance counseling at *studentaid.gov*
- • complete the Master Promissory Note (MPN) for Subsidized/Unsubsidized Loans at *studentaid.gov*

NOTE: You must have a minimum of 6 credit hours towards your major to borrow a loan for that semester.

#8 REGISTER FOR YOUR FREE PARKING PASS

- ❏ log into mySSC > student tools > order parking pass
- ❏ complete with your license plate, make, model and color
- ❏ pick up your parking pass at the security desk

#9 GET YOUR PHOTO ID

Akron students
- ❏ stop by security office to get your SSC photo ID

Main campus students
- ❏ stop by admissions to get your SSC photo ID *(required to ride SARTA for free)*

#10 COMPLETE TRANSITION EXPERIENCES

- ❏ complete New Student Orientation either on campus or online: *starkstate.edu/orientation*
- ❏ new students complete Jump Start *starkstate.edu/jumpstart/*

#11 ACCESS INFORMATION ON ACADEMIC AND SUCCESS RESOURCES

Disability Support Services, student support information about tutoring, Career Services, Counseling and more can be found at *starkstate.edu/current-students/.*

NOTES/OTHER

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